

**BILLINGS COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR MEETING – OCTOBER 4, 2016**

The meeting was called to order at 3:00 P.M. with Commissioners Arthaud, Kasian and Kessel in attendance.

Others present during portions of the meeting were: Donna Adams, Mitch Gilseth, Pat Rummel, Jay Brovold, Jason Kastrow, Lee Cook, Dominic Heck, Jeff Haapapuro, Justin Hyndman, Andrew Makee, Keri Rummel.

Kessel moved to approve the minutes from the September 6, 2016 regular meeting. Kasian seconded. All voted aye.

Kasian requested that States Attorney Jay Brovold discuss an issue on a structure inside of the County right-of-way with Roughrider Electric and report back to the next board meeting regarding their response.

Auditor Lamb presented the agreement for the 2016 audit review by Wosepka CPA. Chairman Arthaud signed the agreement.

The board reviewed a gravel lease agreement with Clifford Obrigewitch. Chairman Arthaud signed the agreement.

Discussion ensued regarding a resolution prepared by the City of Medora as to the speed limit and pedestrian crossings on East River Road. The board tabled the discussion to get clarification.

Lee Cook, Dominic Heck, and Jeff Haapapuro were present from Diamond H Service LLC regarding the projects they were awarded on 123<sup>rd</sup> and 38<sup>th</sup>. Road Superintendent Iverson stated that there was some concern regarding the time constraints with weather being apt to change. 38<sup>th</sup> is a major truck and business route and concern was that it would be opened but not finished and Diamond H would need to stabilize it throughout the winter. Diamond H felt that they could get both projects completed. The board stated that if they could do it safely and keep traffic flowing and begin on Monday, they would be allowed to open up 38<sup>th</sup> Street and finish 123<sup>rd</sup>.

Road Superintendent Jeff Iverson discussed his monthly road report.

Justin Hyndman from KLJ went over his monthly engineers report.

The board discussed a request from the City of Belfield for funding of their ambulance building. Stark County granted \$78,000 for this project and the City of Belfield assessed \$5 to their city water bills. The request was for a zero interest loan in the amount of \$185,000 to be paid back over 6 years. Kasian moved to grant \$78,000 and to approve the loan request. Kessel seconded. All voted aye.

Discussion ensued regarding an investigation that was done by a third party regarding a grievance in a road crew shop. Recommendations were reviewed regarding disciplinary measures and requirements for additional supervisory training and policies to be put into place for all county employees. Two individuals were recommended for disciplinary action. Chairman Arthaud asked the board for input regarding the recommendations. After discussion of the investigative report, Kessel moved to suspend one county road employee for a three month suspension without pay. Kasian seconded. All voted aye. Kessel moved to lower pay of supervisor to a crew salary for three months. Kasian seconded. All voted aye. Discussion ensued regarding immediate termination if there is any retaliation on employees reporting harassment or discriminatory issues. A letter will be sent to the employee who made the grievance.

Discussion ensued regarding the chain of command and the policies and procedures that must be followed.

Discussion ensued regarding policy manual updates and the rest of the recommended actions.

Julie Walz was present from Prairie West Development Foundation to discuss the \$17,000.00 budget request for 2017. She stated that Golden Valley County cut the mill levy to 0 and the City of Beach cut their funding as well. The board stated that without support of their own community, the request could not be supported at this time. If budgets are reconsidered, Julie will come back to the board.

Sheriff Pat Rummel presented the contract for the annual Seatbelt Grant in the amount of \$4,000.00. Chairman Arthaud signed. Discussion then ensued regarding the burn ban and liability for individuals if they burn while restrictions are in place.

Auditor Lamb presented a request from Golden Valley County Fair for 2017 funding. More information was needed so Lamb will contact the fair board and bring this back to a later meeting.

Chairman Arthaud questioned Sheriff Rummel and Ambulance Director Rummel as to why the Sheriff and Ambulance departments keep their vehicles running all the time. They responded that the equipment and medications need to be kept at a certain temperature in order to work properly.

The board received and approved the following PIPELINE & ARW permits with road superintendent conditions:

- Petro-Hunt LLC – Section 3-144-98 for an above ground fresh water line through culvert under 6<sup>th</sup> St SW
- Petro-Hunt LLC – Section 3-144-98 for a salt water and oil line across 6<sup>th</sup> St SW
- Theodore Roosevelt Medora Foundation – Section 3-139-102 along East River Road & Marquis Lane

Chairman Arthaud opened the public hearing for the 2017 Billings County Budget at 6PM as required by state law. Auditor Lamb then presented the budget and the levy estimates according to legislative requirements. No one appeared for or against the budget. Kessel moved to approve the final 2017 Billings County Budget. Kasian seconded. All voted aye. The budgets and levy information may be requested from the Auditor’s office.

The following claims were approved for payment:

PAYEE	CHECK #	AMOUNT
Blue Cross Blue Shield of N.D.	011916	\$ 2,966.70
N.D. P.E.R.S.	011917	\$ 49,094.28
Abrahamson, Mary	011918	\$ 192.12
Advanced Business Methods, Inc.	011919	\$ 1,500.00
All-In Service, LLC	011920	\$ 12,621.25
Alternative Sanitation	011921	\$ 220.00
AmeriPride Linen Service	011922	\$ 319.18
Andreas, George & Rose Marie	011923	\$ 250.00
Armbrust Revocable Trust, Emilia	011924	\$ 746.00
A T & T Mobility	011925	\$ 84.85
Belfield Automotive Supply, Inc.	011926	\$ 1,351.68
Billings County Rural Fire District	011927	\$ 57.05
Billings County Pioneer	011928	\$ 901.76
Billings County School District	011929	\$ 568.57
Blue Cross Blue Shield of N.D.	011930	\$ 42.70
Bound Tree Medical, LLC	011931	\$ 148.16
Brooks & Associates, C. E.	011932	\$ 2,072.05
Buckman, Jessica	011933	\$ 205.84
Butler Machinery Company	011934	\$ 521.25
Cedar Fencing	011935	\$ 562.50
Cerkoney, Cathy	011936	\$ 112.96
Charbonneau Car Center	011937	\$ 29,249.00
Charbonneau Car Center	011938	\$ 246.40
Chesak Seed House	011939	\$ 1,317.60
Code 4 Services, LLC	011940	\$ 15,363.71
Comfort Inn – Bismarck	011941	\$ 240.00
Creative Energy	011942	\$ 2,938.07
Crop Production Services	011943	\$ 7,720.00
D & D Sprinkler Systems	011944	\$ 225.00
D & K Services, LLC	011945	\$ 220.10
Dacotah Paper Co.	011946	\$ 153.27
Dakota Farm Equipment, Inc.	011947	\$ 1,207.20
Dan’s Electrical Service, Inc.	011948	\$ 1,065.50
Dan’s Interstate Conoco, Inc.	011949	\$ 95.50
Dell Marketing, LP	011950	\$ 2,149.20
Diamond H Services, LLC	011951	\$ 53,970.62
Dickinson Public Library	011952	\$ 6,619.64
Dryland Enterprises	011953	\$ 32,458.75
Ebeltoft Sickler Lawyers	011954	\$ 14,980.00
Erikson Trucking, Greg	011955	\$ 33,812.50
Fleck’s Furniture & Appliances	011956	\$ 774.00
Four Corners Café	011957	\$ 585.50
Freize, Brenda	011958	\$ 145.80
Fugere, Kevin	011959	\$ 198.60
George’s Tire, Ltd.	011960	\$ 6,984.00
Gerbig, Gordon	011961	\$ 243.96
Hammerstrom, Juliana	011962	\$ 70.00
Helena Chemical Company	011963	\$ 270.00
Hlebechuk Construction	011964	\$ 90,480.00
HP, Inc.	011965	\$ 6,571.33
Intergraph Corp. SGI Division	011966	\$ 1,104.00
J & L Trucking	011967	\$ 23,875.00
J and J Operating, LLC	011968	\$ 5,139.08
James Oil Well Service, Inc.	011969	\$ 858.80
Kadrmass, Lee, & Jackson, Inc.	011970	\$ 116,651.94
Kasian, Connie	011971	\$ 117.28
Kasian, Michael E.	011972	\$ 149.04
Kathrein Trucking	011973	\$ 11,500.00
Ken’s Trucking	011974	\$ 7,584.50
Kessel, Anita F.	011975	\$ 108.64
Kessel, Joseph L.	011976	\$ 203.68
Klym, Steve	011977	\$ 118.36
Kohler Communications, Inc.	011978	\$ 200.00
Lamb, Marcia	011979	\$ 301.76
Light and Siren	011980	\$ 1,155.86
Lilly Dog Trucking, LLC	011981	\$ 8,222.50

Logo Magic	011982	\$	272.50
Lyle Signs	011983	\$	177.92
Malkowski, Kasey	011984	\$	160.48
Malkowski Trucking	011985	\$	15,812.50
Martin Construction	011986	\$	3,325.00
Medora Convenience Store	011987	\$	119.66
Menards – Dickinson	011988	\$	187.05
Metropolitan Compounds, Inc.	011989	\$	476.69
Midstate Telephone Company	011990	\$	986.48
N.D. Association of Counties	011991	\$	21.11
N.D. Attorney General	011992	\$	150.00
N.D. Cowboy Hall of Fame	011993	\$	200.00
N.D. Department of Transportation	011994	\$	119,713.84
N.D. Office of the State Auditor	011995	\$	165.00
N.D. P.O.S.T. Board	011996	\$	180.00
N.D. P.E.R.S.	011997	\$	4,248.76
N.D. State Radio Communications	011998	\$	1,620.84
N.D. State Treasurer	011999	\$	80.92
N.D. A.C.O. Resources Group, Inc.	012000	\$	1,840.19
N.D. A.C.S.	012001	\$	50.00
Nelson International	012002	\$	1,098.33
Newby’s Ace Hardware	012003	\$	41.55
North Central Ambulance Sales	012004	\$	1,583.68
Northern Improvement Co.	012005	\$	315,349.68
Obrigewitch, Clifford A.	012006	\$	60,000.00
Odermann, Jonathan	012007	\$	82.40
Off Road Software, Inc.	012008	\$	695.00
Oldel Trucking	012009	\$	9,947.50
P A Consulting	012010	\$	650.00
Pitney Bowes Reserve Account	012011	\$	2,400.00
Porter Motors, Dan	012012	\$	116.77
Praxair	012013	\$	122.63
Pro Tint	012014	\$	550.00
Pump Systems, Inc.	012015	\$	720.50
Putnam, Karen	012016	\$	136.72
Radisson Hotel – Bismarck	012017	\$	160.20
Ramkota Hotel – Bismarck	012018	\$	198.00
RDO Trust 80-5800	012019	\$	245.94
Redmond, Perry	012020	\$	250.44
Redmond, Thomas	012021	\$	161.34
Robby Ridl Trucking, LLC	012022	\$	7,575.00
Romanyshyn Trucking	012023	\$	9,375.00
Roughrider Electric Cooperative, Inc.	012024	\$	168,612.69
Rummel, Patrick	012025	\$	341.20
Runnings Supply, Inc.	012026	\$	336.98
Sanford Health – Bismarck	012027	\$	7.50
Sanford Health – EMS Education	012028	\$	1,725.00
Sax Motor Co.	012029	\$	44.47
Seachange Print Innovations	012030	\$	90.48
Share Corporation	012031	\$	202.97
Silver Spurs, LLC	012032	\$	8,107.50
Southwest Business Machines	012033	\$	1,169.16
Southwest Multi-Co. Correction Ctr.	012034	\$	6,120.00
Southwest Water Authority	012035	\$	1,827.71
Southwest Water Authority	012036	\$	10.90
Southwestern District Health Unit	012037	\$	36.63
Swanson, Stacey	012038	\$	379.36
Tczap, John	012039	\$	169.56
Thomas, Shawn	012040	\$	168.00
Tom’s Service Center	012041	\$	137.30
Total Safety U.S., Inc.	012042	\$	2,401.26
Trappers Kettle	012043	\$	382.50
Uniform Center	012044	\$	465.86
Verizon Wireless	012045	\$	1,938.59
Vogel Law Firm	012046	\$	66.00
Wal-Mart	012047	\$	138.88
WE Transport, LLC	012048	\$	26,737.50
West Dakota Oil, Inc.	012049	\$	42,849.96
Westlie Crossrads Truck Center	012050	\$	129.97
Wosepka, PC., James J.	012051	\$	2,000.00
Zonar Systems	012052	\$	1,780.50
Job Service North Dakota	012055	\$	3,318.62
N.D. P.E.R.S.	012057	\$	32,371.97
Century Link	012062	\$	524.07
Consolidated	012063	\$	63.73
Directv	012064	\$	116.51
Discovery Benefits, Inc.	012065	\$	84.00
Information Technology Dept.	012066	\$	657.90
Medora, City of...	012067	\$	284.70
Reservation Telephone Cooperative	012068	\$	41.28
Roughrider Electric Cooperative	012069	\$	3,165.51
Verizon Wireless	012070	\$	30.06
Visa	012071	\$	2,064.15
Visa	012072	\$	648.53

The board approved the revenue vouchers for the month of September: Recorder \$5,610.60; Zoning \$225.00; Court \$217.00; Sheriff \$65.00.

Revenues for materials and/or services rendered in September: Stark County \$904,567.69 reimbursement; Medora Grazing Association \$78.75 crushed scoria; Cody Reis \$155.50 crushed scoria & hauling.

Revenues for the month of September: EMS Services \$9,209.89; Sheriff \$10,029.50 permits; Highway Tax Distribution \$12,867.36; Oil & Gas Production Tax \$252,997.44; Interest \$3,719.12; Royalties \$20,770.75; Unorganized Oil & Gas Production Tax \$70,687.63; State Oil Impact \$3,192,817.94; 24/7 Program \$140.00; SWDH Community Paramedic Grant \$29,151.59; NDDOT Seatbelt Grant \$1,558.38; BLM Minerals \$78,356.25.

Payroll in the following amounts were approved for September: General Fund \$144,681.06; Road and Bridge Fund \$116,498.11; Weed Fund \$11,695.85.

With there being no further business, Kasian moved to adjourn the meeting at 6:30P.M. Kessel seconded. All voted aye.

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James Arthaud, Chairman

Attest: \_\_\_\_\_

Marcia Lamb, Auditor/Treasurer