

**BILLINGS COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING – DECEMBER 1, 2015**

The meeting was called to order at 9:00 A.M. with Commissioners Kasian and Kessel in attendance. Chairman Arthaud was absent.

Others present during portions of the meeting were: Fire Chief Rod Job, Tax & Zoning Director Stacey Swanson, Sheriff Pat Rummel, Chief Deputy Sheriff Jason Kastrow, Road Superintendent Jeff Iverson, States Attorney Jay Brovold, Gene Buresh, Harley Doyler, Justin Hyndman, Rob Bartz, Greg Beck, Dominic Larson, Leon Poitchard, Francis Busse, Matt Study, Kyle Berg.

Kessel moved to approve the minutes from the November 3, 2015 regular meeting. Kasian seconded. All voted aye.

Weed Control Officer Katie Clyde was present from the Billings County Weed Board to discuss the summer weed spraying. She stated that it had been a record breaking year for both bug collection and chemical given out to landowners. Discussion then ensued regarding the city walking and biking path and forest service and Chateau bottom spraying. Clyde stated that they are working on a biological study on stem weevils to control Canadian Thistle.

Jason Kastrow went over Sheriff report. He stated that hunting complaints increased this month.

Deb Walworth was present and introduced Julie Walz as the interim director for the Prairie West development as Deb is resigning at the end of the month.

A resolution was reviewed to approve Martin Construction as low bidder for COIB – 0427(051) - 123rd Avenue Road project which was bid out by the state. Kessel moved to approve and sign the resolution. Kasian seconded. All voted aye.

Jeff Iverson presented the monthly road report.

The board set December 17, 2015 at 9am for the special meeting to approve December payroll and all bills for the year.

The board received and approved the following permits with road superintendent conditions:

ARW Permits

- Thunderbird Resources – Sections 14 & 23-143-101 along Blacktail Road.

Discussion ensued regarding the agency scoping meeting that was attended by Tax & Zoning Director Stacey Swanson and Auditor Lamb for Highway 85.

At 11:00AM, one equipment bid was received by the published time from Westlie Truck Center; \$137,404.00 without the optional trade in tractors and \$114,404.00 with the optional trade-ins. Kessel moved to accept the bid from Westlie without the trades. Kasian seconded. All voted aye.

Justin Hyndman from KLJ was present for the monthly engineers report.

Jen Turnbow was present from KLJ to go over the remaining Little Missouri River Crossing alternatives. The pros and cons of all were discussed and the board will review documentation.

The board recessed from 12:00 to 1:00 P.M.

The following claims were approved for payment:

<u>PAYEE</u>	<u>CHECK #</u>	<u>AMOUNT</u>
Blue Cross Blue Shield	010364	\$ 3,126.10
N.D. P.E.R.S.	010365	\$ 50,354.58
24/7 Contracting Services, LLC	010366	\$ 1,218.75
3D Specialties	010367	\$ 2,037.00
Advanced Business Methods	010368	\$ 20.07
Alternative Sanitation	010369	\$ 220.00
AmeriPride Linen Service	010370	\$ 295.72
A T & T Mobility	010371	\$ 77.51
Belfield Automotive Supply, Inc.	010372	\$ 1,272.37
Belfield Plumbing & Heating	010373	\$ 504.00
Belfield Sportsmen Club	010374	\$ 240.00
Best Energy	010375	\$ 1,660.00
Bill Barth Ford	010376	\$ 24,422.35
Billings County Rural Fire District	010377	\$ 137.72
Billings County Auditor	010378	\$ 73.00
Billings County Historical Society	010379	\$ 815.25
Billings County Pioneer	010380	\$ 537.95

Billings County School District	010381	\$	1,863.95
Bob's Photo	010382	\$	222.03
Bound Tree Medical, LLC	010383	\$	63.25
Brooks & Associates, C. E.	010384	\$	6,478.58
Butler Machinery Co.	010385	\$	26.46
Carquest Auto Parts	010386	\$	18.49
Code 4 Services, LLC	010387	\$	420.75
Comfort Inn – Bismarck	010388	\$	80.00
Comfort Suites – Bismarck	010389	\$	80.00
Creative Energy	010390	\$	16,518.41
Custom Cage	010391	\$	600.00
Dakota Dirt Works	010392	\$	3,090.00
Dakota Farm Equipment, Inc.	010393	\$	46,000.00
Dakota Tool & Machine, Inc.	010394	\$	190.00
Dan's Interstate Conoco, Inc.	010395	\$	30.68
Dickinson, City of...	010396	\$	47.25
Dickinson Press	010397	\$	408.24
Dickinson Public Library	010398	\$	8,070.44
Dickinson Rural Fire District	010399	\$	8,667.50
Electronic Communications	010400	\$	172.00
Expressway Inn – Bismarck	010401	\$	160.20
F-M Ambulance Service	010402	\$	60.00
Fisher Industries	010403	\$	6,060.00
Fisher Industries	010404	\$	4,457.05
Four Corners Café	010405	\$	1,003.00
Gall's, Inc.	010406	\$	2,115.05
George's Tire, Ltd.	010407	\$	1,906.00
Golden Valley County	010408	\$	14,842.77
Heiser Electric, Don	010409	\$	500.00
Hidden Springs Java	010410	\$	40.00
Hintz, Kadon	010411	\$	1,000.00
Hlebechuk Construction, Inc.	010412	\$	76,110.00
J and J Operating, LLC	010413	\$	141.79
Kadrmass, Lee, & Jackson, Inc.	010414	\$	44,865.50
Kasian, Michael E.	010415	\$	103.50
Kessel, Clara	010416	\$	837.27
Kessel, Joseph L.	010417	\$	147.78
Kohler Communications	010418	\$	200.00
Lamb, Marcia	010419	\$	278.40
LaPaglia, Patricia	010420	\$	291.13
Little Falls Machine, Inc.	010421	\$	44.17
Lyle Signs, Inc.	010422	\$	1,403.33
Mac's, Inc.	010423	\$	184.58
Matthew Bender & Co., Inc.	010424	\$	564.14
MBI Energy Rentals, Inc.	010425	\$	1,890.00
Medora Convenience Store	010426	\$	34.14
Medora, City of...	010427	\$	342.09
Menards – Dickinson	010428	\$	702.33
Metro-Billing Services	010429	\$	600.00
Mid-American Research Chemical	010430	\$	95.34
Midstate Telephone Company	010431	\$	911.80
Missouri Valley Petroleum, Inc.	010432	\$	107.19
N.D. Association of Counties	010433	\$	1,800.00
N.D. Association of Counties	010434	\$	169.60
N.D. Association of Counties	010435	\$	63.00
N.D. Association of County Engineers	010436	\$	350.00
N.D. Attorney General	010437	\$	95.00
N.D. Cowboy Hall of Fame	010438	\$	200.00
N.D. Department of Transportation	010439	\$	6.50
N.D. Department of Transportation	010440	\$	11.50
N.D. Department of Transportation	010441	\$	20.00
N.D. E.M.S.A.	010442	\$	864.00
N.D.P.E.R.S.	010443	\$	4,215.36
N.D. State Radio Communications	010444	\$	512.02
N.D. State Treasurer	010445	\$	34.02
NDACO Resources Group, Inc.	010446	\$	2,064.80
NDACO Resources Group, Inc.	010447	\$	4,199.85
NDLTAP – UGPTI	010448	\$	200.00
Nelson International	010449	\$	136.24
Neutron Industries	010450	\$	179.64
Newby's Ace Hardware	010451	\$	464.15
Newman Signs	010452	\$	135.15
North American Rescue	010453	\$	14,504.64
Northwest Tire, Inc.	010454	\$	2,105.75
O'Brien Oilfield Service, Inc.	010455	\$	45.00
Off Road Software, Inc.	010456	\$	695.00
Pitney Bowes Global	010457	\$	378.27
Prairie Implement & Equipment	010458	\$	1,235.70
Pump Systems, Inc.	010459	\$	2,374.32
Quality Quick Print	010460	\$	25.00
Radisson Hotel – Bismarck	010461	\$	801.00
RDO Trust 80-5800	010462	\$	2,940.73
Runnings Supply, Inc.	010463	\$	415.20
Sax Motor Co.	010464	\$	120.67
Share Corporation	010465	\$	283.31
Skillpath Seminars	010466	\$	330.90
Southwest Business Machines	010467	\$	1,562.29
Southwest Water Authority	010468	\$	1,359.03
Southwest Water Authority	010469	\$	34.02
Southwestern District Health Unit	010470	\$	117.01

Stein's, Inc.	010471	\$	741.24
Swanson, Stacey	010472	\$	219.00
Swanston Equipment Corp.	010473	\$	24,200.00
Tab Electronics	010474	\$	9,562.05
Tom's Service Center	010475	\$	248.80
Total Safety U.S., Inc.	010476	\$	416.00
True North Steel	010477	\$	47,535.60
Tyler Technologies, Inc.	010478	\$	6,933.62
Uniform Center	010479	\$	1,155.76
Van Horn, Carmen	010480	\$	300.00
Vanguard Appraisals, Inc.	010481	\$	2,375.00
Verizon Wireless	010482	\$	1,707.59
Vogel Law Firm	010483	\$	4,947.50
Wal-Mart	010484	\$	289.81
Watchguard Video	010485	\$	5,203.00
West Dakota Oil, Inc.	010486	\$	3,593.28
West Plains, Inc.	010487	\$	44,105.00
Westlie Truck Center	010488	\$	301.09
Zabolotny Family L.P., Bernel	010489	\$	585.00
N.D. P.E.R.S.	010493	\$	33,410.68
Advanced Business Methods, Inc.	010497	\$	20.07
Ameripride Linen Service	010498	\$	379.62
B & W Rental, Inc.	010499	\$	1,010.00
Belfield Automotive Supply, Inc.	010500	\$	140.89
Belfield Plumbing & Heating	010501	\$	1,230.70
Belfield/Medora Salvation Army	010502	\$	1,000.00
Best Energy	010503	\$	1,518.75
Billings County Pioneer	010504	\$	98.04
Billings County Sheriff	010505	\$	349.44
Bound Tree Medical, LLC	010506	\$	270.09
Brooks & Associates, C. E.	010507	\$	5,669.42
Brownells, Inc.	010508	\$	108.30
Buckman Plumbing & Heating	010509	\$	605.00
Butler Machinery Co.	010510	\$	1,991.10
CDW Government	010511	\$	862.12
Cedar Fencing	010512	\$	10,734.50
Century Link	010513	\$	529.45
Cerkoney, Cathy	010514	\$	90.25
Chief Law Enforcement Supply	010515	\$	49.43
Code 4 Services, LLC	010516	\$	5,089.95
Consolidated	010517	\$	55.89
Creative Energy	010518	\$	13,574.66
Dakota Farm Equipment, Inc.	010519	\$	750.13
Dakota Insurance	010520	\$	78.00
Dan's Interstate Conoco, Inc.	010521	\$	32.50
DF Lighting Company	010522	\$	371.36
Dickinson, City of...	010523	\$	60.00
Dickinson Public Library	010524	\$	7,884.74
Dickinson Public Library	010525	\$	2,529.81
Dickinson Ready Mix Co.	010526	\$	666.25
Discovery Benefits, Inc.	010527	\$	94.50
Electronic Communications	010528	\$	1,254.50
Fisher Industries	010529	\$	1,176.00
Four Corners Café	010530	\$	225.00
Gall's, Inc.	010531	\$	260.84
George's Tire, LTD.	010532	\$	13,362.00
Gilseth, Mitch	010533	\$	63.00
Golden Valley County	010534	\$	13,464.84
Golden Valley County	010535	\$	1,153.15
Goldenwest Electric Cooperative, Inc.	010536	\$	518.00
Hintz, Kadon	010537	\$	1,000.00
Hlebechuk Construction	010538	\$	30,874.50
Information Technology Dept.	010539	\$	627.10
Intergraph Corporation	010540	\$	1,408.00
Just-In Glass/Fix It Shop	010541	\$	60.00
Kadrmass, Lee, & Jackson, Inc.	010542	\$	5,149.52
Kasian, Connie	010543	\$	84.50
Kasian, Michael E.	010544	\$	126.50
Kessel, Anita F.	010545	\$	96.00
Kessel, Joseph L.	010546	\$	101.75
Kohler Communications	010547	\$	200.00
Krush, Paul	010548	\$	98.30
Lyle Signs, Inc.	010549	\$	53.15
Mainstay Suites – Bismarck	010550	\$	89.00
Mark's Tire Service, Inc.	010551	\$	1,158.68
Medora, City of...	010552	\$	262.30
Menard – Dickinson	010553	\$	409.18
Metro-Billing Services	010554	\$	300.00
N.D. Association of Counties	010555	\$	63.00
N.D. Department of Transportation	010556	\$	11.50
N.D. Post Board	010557	\$	90.00
N.D. Surplus Property	010558	\$	20.00
N.D. Weed Control Association	010559	\$	250.00
Nelson International	010560	\$	411.26
Newby's Ace Hardware	010561	\$	345.61
Prairie Excavation, LLC	010562	\$	1,533.50
Praxair	010563	\$	66.27
Pump Systems, Inc.	010564	\$	829.81
Putnam, Karen	010565	\$	51.15
Quality Quick Print	010566	\$	575.00

R & J Communications Co.	010567	\$	275.00
Randy's Construction	010568	\$	2,176.00
RDO Trust 80-5800	010569	\$	250.38
Reiter Welding, Inc.	010570	\$	700.00
Reservation Telephone Cooperative	010571	\$	40.00
Rockmount Research & Alloys	010572	\$	929.55
Roughrider Electric Cooperative	010573	\$	2,629.20
Roughrider Speed Center, Inc.	010574	\$	379.97
Rudy's Lock & Key	010575	\$	547.00
Sanford Air Med	010576	\$	4,327.00
Sax Motor Co.	010577	\$	175.00
Service Printers	010578	\$	442.40
Simnioniw, Les	010579	\$	78.24
Southwest Business Machines	010580	\$	855.89
Southwest Business Machines	010581	\$	10,244.00
Southwest Multi-Co. Correction Ctr.	010582	\$	3,870.00
Steffan Saw & Bike	010583	\$	40.00
Stein's, Inc.	010584	\$	105.55
Tczap, John	010585	\$	50.00
Temp Right Service, Inc.	010586	\$	418.70
Tom's Service Center	010587	\$	1,232.70
Total Safety U.S., Inc.	010588	\$	145.90
Ultramax	010589	\$	1,233.00
Valley Med Flight	010590	\$	4,700.00
Verizon Wireless	010591	\$	30.06
Visa	010592	\$	2,975.49
Visa	010593	\$	473.57
Vogel Law Firm	010594	\$	650.50
Wal-Mart	010595	\$	858.85
West Dakota Oil, Inc.	010596	\$	8,131.25
Westlie Crossroad Truck Center	010597	\$	2,901.67
Westlie Motor Company	010598	\$	137,404.00
Zuercher Technologies, Inc.	010599	\$	<u>1,462.50</u>

The board approved the revenue vouchers for the month of November: Recorder \$3,034.20; Zoning \$3,953.03; Court \$105.00; Sheriff \$0

Revenues for materials and/or services rendered in November: Whiting Oil & Gas \$242,000.00 Mike's Creek Road Easement; WEED SPRAYING: City of Medora \$658.11, Frank Agnes \$180.78, Ralph Froehlich \$571.41, John Hild \$532.40, Kasper Family Trust \$595.80, Roger Klym \$79.96, Billings County District 1 \$7,024.16, Billings County District 2 \$8,443.46, Billings County District 3 \$7,772.33, Dakota Prairie US Forest Service \$113,561.15, Geoff Obrigewitsch \$225.69, TRMF \$1,788.30, Albert Kessel \$157.31, Loren Kordonowy \$502.75.

Revenues for the month of November: Emergency Services \$6,354.46; City of Medora \$115,000.00 loan payment; PILT \$9,329.00; Sheriff \$14,537.50 permits, Sheriff \$55.00 24/7 payments; Highway Tax Distribution \$13,437.45; Oil & Gas Production Tax \$329,588.46; Interest \$2,636.94; Royalties \$28,088.14; Unorganized Oil & Gas Production Tax \$49,929.98; Maps \$10.75; Billings County Rural Fire \$116,010.50; Beer & Liquor Licenses \$800.00; Surge Funding \$127,365.33.

Payroll in the following amounts were approved for November: General Fund \$162,667.66; Road and Bridge Fund \$153,287.09; Weed Fund \$12,038.26.

With there being no further business, Kessel moved to adjourn the meeting at 2:00P.M. Kasian seconded. All voted aye.

James Arthaud, Chairman

Attest: _____

Marcia Lamb, Auditor/Treasurer

**BILLINGS COUNTY BOARD OF COUNTY COMMISSIONERS
SPECIAL MEETING – DECEMBER 17, 2015**

The meeting was called to order at 9:00 A.M. with Commissioners Kasian and Kessel in attendance. Commissioner Arthaud was absent.

Auditor Lamb requested permission to make the following budgeted transfers. There is enough in each fund for the transfers:

- Unorganized Township Road Fund to Road & Bridge \$1,000,000.00
- Highway Distribution Fund to Road & Bridge \$126,000.00

She also stated that budget amendments would need to be made for Human Services Operating Fund payments in the amount of \$10,000.00, and Southwest District Health Fund payments in the amount of \$8,688.29. Kessel moved to approve the transfers and amendments as presented by Auditor Lamb. Kasian seconded. All voted aye.

Auditor Lamb informed the board that three board appointments would expire at the end of the year. The first was for the Billings County Water Resource Board. Kasian moved to reappoint Dale Evoniuk to a three year term. The next two were for the Billings County/Golden Valley Social Service Board. Kasian moved to reappoint Diane Weir and Tony Kessel to three year terms. All voted aye.

The board reviewed a gravel agreement with Elkhorn Minerals, LLC. Kasian moved to approve the agreement. Kessel seconded. All voted aye.

A 2016 beer and liquor license was reviewed for Club 85 in Fairfield. Kessel moved to approve the beer and liquor license. Kasian seconded. All voted aye.

The board received a letter requesting a donation to the Salvation Army. Kessel moved to approve \$1,000.00 for this purpose. Kasian seconded. All voted aye.

Kessel moved to approve the voting precincts for the 2016 elections. Kasian seconded. All voted aye. Precinct names and locations are as follows:

#1 Medora Precinct – Voting Place – Courtroom, Courthouse in Medora – 495 4th St Medora. Precinct includes Townships 137, 138, 139 and 140 Range 102; All of Township 141 Range 101 and 102; the south half of Township 142 Range 101 (sections 19 through 36); all of Township 142 Range 102; all the territory lying west of the Little Missouri River in Townships 143 and 144 Range 102; and the City of Medora.

#2 Indian Springs Precinct – Voting Place – Billings County Fire Hall in Section 10 Township 142, Range 99 – 12825 20th St SW Fairfield. Precinct includes Townships 141 and 142 Ranges 98 and 99; the north one-half of Township 141 Range 100 (sections 1 through 18); Township 142 Range 100; the north half of Township 142 Range 101 (sections 1 through 18); Townships 143 and 144 Ranges 98 through 101; all territory lying east of the Little Missouri River in Townships 143 and 144 Range 102.

#3 Fryburg Precinct – Voting Place – Billings County Fire Hall in Fryburg in Section 9, Township 139 Range 100 – 3717 High St. Fryburg. Precinct includes Townships 137 through 140 Ranges 100 and 101; the south one-half of Township 141 Range 100 (sections 19 through 36).

The board reviewed a letter from the City of Medora requesting county sponsorship of a Transportation Alternatives Program (TAP) Funds through the ND Department of Transportation. There would not be any financial burden on the county as sponsor of the application. Kasian moved to approve and sign the letter as sponsor. Kessel seconded. All voted aye.

The board approved the bills to be paid with the December 22nd payroll.

Payroll in the following amounts were approved for December: General Fund \$138,370.11; Road and Bridge Fund \$104,663.08; Weed Fund \$9,488.25.

With there being no further business on the Special Meeting agenda, Kessel moved to adjourn the meeting at 11:00A.M. Kasian seconded. All voted aye.

Joseph Kessel, Vice-Chairman

Attest: _____

Marcia Lamb, Auditor/Treasurer