

**BILLINGS COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING – FEBRUARY 1, 2011**

The meeting was called to order at 9:00 A.M. with Commissioners Arthaud, Kasian and Thompson in attendance.

Thompson moved to approve the minutes from the January 4, 2011 regular meeting. Kasian seconded.

Others present during portions of the meeting were: Doug Ellison, Larry Johnson, Chris Wentz, Joe Larrivee, Jay Brovold, Pat Rummel, Lynn Arthaud, Keri Klang, Dave Jurgens, Jason Kastrow, Donna Adams, Craig Kubas, Tim Solberg

Doug Ellison and Larry Johnson met with the board concerning the waste management project in Medora. Commissioner Arthaud agreed to purchase a trailer for this use from his budget as long as the county retains ownership and the city insures it.

Chris Wentz with CW Engineering and Joe Larrivee with JPL Architects completed an inspection of the roof leakage in the courtroom and met with the board to discuss corrective actions. They will put a plan in writing and get it to the board.

The board received and approved the following permits:

Construction in County Right-of-Way Permits

- Whiting Oil & Gas Corporation – SESE Section 12, Township 140, Range 100

Lynn Arthaud informed the board that the zoning board approved rezoning 19.71 acres in Fryburg from agricultural to industrial for Billings County District #3 shop. Kasian moved to uphold the zoning board decision. Thompson seconded. All voted aye.

Lynn submitted her resignation as the IT Director and has contacted the North Dakota Association of Counties to submit a bid for contract services. The department heads will have the option of signing on with NDACo or explore other options that will work for their departmental needs.

Pat Rummel, Dave Jurgens, Jason Kastrow, Keri Klang, and Lynn Arthaud discussed the reverse 911 system. Stark County is currently in between Emergency Managers, but once they have a new employee in place the details of a contract will be discussed. Pat presented the board with a joint powers agreement between Billings County, Stark County and the City of Belfield to provide paramedic services for the Belfield Ambulance. That paramedic will be housed in Belfield. Kasian moved to approve the agreement. Thompson seconded. All voted aye. Discussion arose concerning hiring an additional paramedic to cover the current paramedic's days off, vacation days, etc. The additional employee could also float between the Medora Ambulance and Belfield Ambulance if the need arises. Pat and Keri will approach the Medora City Council for their input.

Donna Adams approached the board requesting a salary adjustment. Commissioner Arthaud requested that she come back at budget time. Commissioners Kasian and Thompson agreed.

The board received a 'Maintenance Agreement for County/Township Roadways within NDDOT Right of Way (ROW)'. Thompson moved to sign the agreement. Kasian seconded. All voted aye.

Craig Kubas with Kadrmas, Lee, & Jackson met with the board for the monthly engineer's report. HB1012 was also discussed.

The board recessed from 12 Noon to 1:00 PM

Ron Jablonski with the U.S. Forest Service discussed the North Billings EIS with the board via conference call. The Final Environmental Impact Statement (FEIS) and the Record of Decision (ROD) will be out in a couple of months. Alternative 3 is the proposed action. The board questioned the change to the Forest Service Economic Report indicated in the letter dated

January 24, 2011. Ron stated that a \$10 difference had been found in the economic report and corrected.

Pat Rummel asked the board to consider amending the policy manual pertaining to vacation accrual. The proposal is as follows:

- 0 - 60 months (First 5 yrs) 8 hrs/mo; 12 days
- 61 - 108 months (9 years) 10 hrs/mo; 15 days
- 109 - 156 months (13 years) 12 hrs/mo; 18 days
- 157 - 216 months (18 years) 14 hrs/mo; 21 days
- After 216 months (+18 years) 17.33 hrs/mo; 26 days

Thompson moved to approve the amendment. Kasian seconded. All voted aye.

Tim Solberg met with the board to discuss the bidding process for the addition to the Fryburg Firehall and the construction of a new firehall in Fairfield. Thompson moved to approve the bid letting for the Fryburg Firehall, the Fairfield Firehall and the District 3 County Shop, contingent upon State's Attorney Brovold's approval. Kasian seconded. All voted aye.

The board approved the revenue vouchers for the month of January: Sheriff \$70.50 grant reimbursement; Zoning Inspector \$25.00 permits; Clerk Ambulance Director \$3,012.32 December collections; Clerk of Court \$121.20 county fees and \$2,855.00 state fees; County Recorder \$16,818.65 January collections

Revenues for materials and/or services rendered in January: Department of Health \$5,276.46 grant funds; Kasey Malkowski \$1,738.20 scoria and trucking; Badlands Ministries \$37.50 snow removal; Stoppeworth & Sons \$315.00 scoria; Patrick Marx \$111.32 weed spraying; North Dakota Department of Health \$5,593.49 Staffing Grant; Medora Chamber of Commerce \$112.50 Snow Removal

Revenues for the month of January: Adjutant General \$2,050.00 LEPC funds; Highway Tax Distribution \$15,405.50; State Aid \$50,051.05; Township Road Distribution \$18,698.46; Oil & Gas Production Tax \$321,201.07

The following claims were approved for payment:

Advanced Business Methods	Copier Contract	99138	\$	552.60	
Alternative Sanitation	Garbage Removal	99139	\$	141.00	1, 2, 3
Ameripride Linen Service	Mat Rental	99140	\$	79.25	2, 3
APCO International	Fire Dept. – Radio Frequencies	99141	\$	420.00	
Armbrust Trust, Emilia	Fill Sand	99142	\$	3,520.00	2
Barker, Gary	Museum – Wall Repairs	99143	\$	3,437.00	
Barta, Richard L.	Emergency Bldg. – Review Fees	99144	\$	600.00	
Billings County Rural Fire District	Taxes	99145	\$	20,926.59	
Billings County Historical Society	Taxes	99146	\$	1,214.07	
Billings County Pioneer	Publishing	99147	\$	471.25	
Billings County School District	Weed – Shop Rent	99148	\$	300.00	
Billings County School District	Taxes	99149	\$	138,538.04	
Billings County Sheriff	Travel Expenses	99150	\$	158.36	
Belfield Automotive Supply, Inc.	Parts & Supplies	99151	\$	972.44	2, 3
Best Energy	Propane	99152	\$	8,292.75	1, 2, 3, G
Blue Cross Blue Shield of N.D.	Dental & Vision Premiums	99153	\$	2,196.50	1, 2, 3, W, G
Bound Tree Medical, LLC	Medical Supplies	99154	\$	2,752.56	
Brovold, Jay V.	Wellness Program	99155	\$	200.00	
Butler Machinery Co.	Parts & Supplies	99156	\$	2,577.27	1, 2, 3
Cass County Treasurer	Document Preservation Fund	99157	\$	194.00	
Cerkoney, Cathy	Zoning Meeting – Mileage	99158	\$	70.70	
Creative Energy	Diesel Fuel	99159	\$	9,482.76	1
Dakota Farm Equipment, Inc.	Parts & Supplies	99160	\$	280.00	2
Dakota Insurance	Ambulance Insurance	99161	\$	168.00	
Dakota Water Treatment	Water System	99162	\$	25.00	1
Dan's Interstate Conoco	S. O. – Gas	99163	\$	253.70	
DF Lighting Company	Courthouse – Lighting Supplies	99164	\$	356.27	
Dickinson Parks & Recreation	Wellness Program	99165	\$	200.00	
Dickinson Public Library	Library Services	99166	\$	4,524.67	
Electronic Communications	Radio Equipment	99167	\$	2,117.80	3, G
ESP Computers & Software	S. O. – Computer Equipment	99168	\$	92.90	
Fastenal Company	Shop Supplies	99169	\$	211.58	3
First State Bank of Golva	Recorder – Laser Checks	99170	\$	84.23	
Fisher Industries	Washed Sand	99171	\$	304.20	1
George's Tire, Ltd.	Tire Repair	99172	\$	20.00	1
Golden Valley County	Social Service	99173	\$	7,184.06	
Heiser, Don	Zoning Meeting – Mileage	99174	\$	51.32	
Hlebechuk Construction, Inc.	Culvert Repair & Snow Removal	99175	\$	1,813.00	1, 2

Johnson, Christine	Wellness Program	99176	\$	200.00	
Johnson, Larry D.	Wellness Program	99177	\$	200.00	
Jurgens, Dave	S. O. – Training Expenses	99178	\$	50.00	
Just-In Glass	Windshield Replacement	99179	\$	227.40	1
Kasian, Connie	Zoning Meeting – Mileage	99180	\$	65.60	
Kasian, Michael E.	Commissioner – Mileage	99181	\$	188.70	2
Kastrow, Jason	Wellness Program	99182	\$	200.00	
Kessel, Anita	Zoning Meeting – Mileage	99183	\$	75.80	
Kevin's Auto & Truck Repair	Ambulance - Batteries	99184	\$	229.90	
Klang, Keri	Ambulance – Travel Expenses	99185	\$	37.74	
Kohler Communications	Fire Dept. – Radio Tower	99186	\$	13,033.00	
Kohler Communications	Cellular Supplies	99187	\$	19.99	1
Krebs Machine & Repair	Machine Work & Repairs	99188	\$	862.10	1, 2
Krush, Paul	Zoning Meeting – Mileage	99189	\$	77.84	
Mid-American Research Chemical	Courthouse – Maintenance Supplies	99190	\$	298.20	
McJunkin Redman Corp.	Parts & Supplies	99191	\$	8.31	3
MedCenter One, Inc.	Paramedic – Training	99192	\$	225.00	
Medora, City of...	Taxes	99193	\$	19,525.95	
Metro-Count (USA), Inc.	Counter USB Cables	99194	\$	183.00	1, 2, 3
Midas Auto Service Experts	Parts & Repairs	99195	\$	27.95	1
Midstate Telephone Company	911 Changes	99196	\$	8.00	
Midstate Telephone Company	Courthouse – Telephone Service	99197	\$	894.16	
Midwest Steeplejacks, Inc.	Fire Dept. – Radio Tower	99198	\$	25,505.00	
Missouri Valley Petroleum, Inc.	Gas, Oil, & Diesel	99199	\$	23,360.77	2, 3, G
National Sheriffs' Association	Membership Dues	99200	\$	50.00	
N.D. Association of Counties	Taxes	99201	\$	114.37	
N.D. Association of Counties	Special Operations Fund	99202	\$	200.00	
N.D. Association of Counties	Marriage License Program	99203	\$	12.00	
N.D. Cowboy Hall of Fame	Meeting Room Maintenance	99204	\$	200.00	
N.D. Department of Transportation	Surplus Property – Snowplows	99205	\$	300.00	3
N.D. Department of Transportation	S. O. – License & Title Chevrolet	99206	\$	6.50	
N.D. Department of Transportation	Ambulance – Transfer Chev. Title	99207	\$	10.00	
N.D. Department of Transportation	License & Title Ford Truck	99208	\$	11.50	2
N.D.P.E.R.S.	Health Insurance Premium	99209	\$	29,445.73	1, 2, 3, G, W
N.D. State Treasurer	Clerk of Court Fees	99210	\$	5,161.91	
N.D. Veteran Service Officers Assoc.	Membership Dues	99211	\$	50.00	
N.D. Weed Control Association	Membership Dues	99212	\$	250.00	
Nelson International	Parts & Supplies	99213	\$	26.92	2
Newby's Ace Hardware	Courthouse – Maintenance Supplies	99214	\$	193.75	
Newman Signs	Road Signs	99215	\$	757.60	3
Northern Plains Engineering	Engineering	99216	\$	825.00	3
Off Road Software, Inc.	G.I.S. Software	99217	\$	1,400.00	
O.K. Tire Stores	Tires	99218	\$	1,756.15	3
Parkway Ford Lincoln Mercury	2011 Ford Truck	99219	\$	32,000.00	2
PSCinet	Website Host	99220	\$	352.00	
Pitney Bowes	Postage Machine – Contract	99221	\$	349.08	
Pitney Bowes – Reserve	Postage Machine – Replenish Funds	99222	\$	1,200.00	
Porter Motors, Dan	Courthouse – Parts & Repairs	99223	\$	250.45	
RDO Equipment Co.	Parts & Repairs	99224	\$	3,887.66	2
Rockmount Research & Alloys	Shop Supplies	99225	\$	1,535.49	2
Roughrider Electric Cooperative	Electricity	99226	\$	2,647.11	1, 2, 3, G
Rummel, Patrick	Wellness Program & Travel Expense	99227	\$	270.40	
Runnings Farm & Fleet, Inc.	Parts & Supplies	99228	\$	693.42	1, 2, W
Sax Motor Company	S. O. – 2011 Chevrolet Truck	99229	\$	30,327.00	
Southwest Business Machines	Office Supplies	99230	\$	632.50	W, G
Schmidt Repair, Inc.	Parts & Supplies	99231	\$	26.07	2
St. Joseph's Hospital	Ambulance – Medical Supplies	99232	\$	9.15	
Stein's, Inc.	Courthouse – Maintenance Supplies	99233	\$	136.09	
Stoppeworth & Sons, Inc.	Haul Scoria & Blade Roads	99234	\$	2,406.25	2
Southwestern District Health Unit	Taxes	99235	\$	10,226.07	
Southwest Multi-Co. Correction Ctr.	Prisoner Care	99236	\$	240.00	
Southwest Narcotics Task Force	S. O. - Contribution	99237	\$	5,000.00	
Southwest Water Authority	Taxes	99238	\$	2,794.56	
Southwest Water Authority	Water Usage	99239	\$	231.37	1, 2, 3
Tczap, John	Zoning Meeting – Mileage	99240	\$	35.00	
Thompson Media Group, LLC	Subscription	99241	\$	428.50	
Thompson, Allan T.	Commissioner – Mileage	99242	\$	340.68	1
Tom's Service Center	Gas, Oil-x, & Service	99243	\$	155.50	
Tractor & Equipment Co.	Parts & Supplies	99244	\$	10,364.45	1
U.S.D.A. – N.R.C.S.	Goldsberry – Riverbank Stabilization	99245	\$	65,140.02	1
Verizon Wireless	Cellular Service	99246	\$	170.45	2, G
Vidacare Corporation	Ambulance – Medical Supplies	99247	\$	1,123.43	
Wal-Mart	Supplies	99248	\$	432.41	3, G
Western Fire & Safety	Shop Supplies	99249	\$	47.70	2
Westlie Truck Center	Parts & Supplies	99250	\$	686.21	3
Wolf, MD, Dennis E.	Medical Services	99251	\$	600.00	
Roosevelt-Custer Regional Council	Mitigation Plan Grant	99252	\$	6,000.00	
Alltel	Cellular Service	99295	\$	554.16	1, 3, G
American Family Life Assurance	Premium	99296	\$	666.63	
Consolidated	Internet Service	99297	\$	242.45	2, 3, W, G
Discovery Benefits, Inc.	Administrative Fees	99298	\$	84.00	
Discovery Benefits, Inc.	Premium	99299	\$	1,816.69	
Information Technology Dept.	S.O. – T-1 Line	99300	\$	442.80	

Medora, City of...	Courthouse – Utilities	99301	\$	195.94	
N.D.P.E.R.S.	Deferred Comp. Premium	99302	\$	5,774.00	
N.D.P.E.R.S.	Retirement	99303	\$	11080.93	1, 2, 3, W, G
Prudential	Deferred Comp. Premium	99304	\$	50.00	
Qwest	Telephone Service	99305	\$	319.15	1, 2, 3, W, G
Reservation Telephone Cooperative	Telephone Service	99306	\$	60.08	1, 2, 3, G
Visa	Courthouse Supplies	99307	\$	468.23	

Payroll in the following amounts were approved for January: General Fund \$70,864.25; Road and Bridge Fund \$64,606.71; Weed Fund \$3,975.88

With there being no further business, Thompson moved to adjourn the meeting 2:30 P.M. Kasian seconded.

James Arthaud, Chairman

Attest: _____

Joan Jurgens, Auditor/Treasurer