

**BILLINGS COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING – SEPTEMBER 1, 2009**

The meeting was called to order at 9:00 A.M. with Commissioners Kasian, Arthaud, and Thompson in attendance.

Arthaud moved to approve the minutes from the August 4, 2009 regular meeting. Thompson seconded.

Others present during portions of the meeting were: Mark Shields, NRCS; Marlo Sveen and Merl Paaverud, State Historical Society; Steve Dorval, Heartland Engineering; State's Attorney Jay Brovold; Craig Kubas, Kadrmas, Lee & Jackson.

Auditor Jurgens requested authorization to initiate the following 2009 budgeted transfers:

From Operating and Maintenance Reserve to County Weed Board - \$169,000

From Unorganized Township Road to Road and Bridge - \$240,000

From BLM Minerals to Road and Bridge - \$900,000

From Highway Distribution to Road and Bridge - \$135,000

From PILT to Road and Bridge - \$63,000

Kasian moved to approve and authorize the fund transfers. Arthaud seconded. All vote aye.

Marlo Sveen and Merl Paaverud with the State Historical Society met with the board concerning the Chateau de Mores Interpretive Center project. The building was authorized by State Legislature with instructions to seek local support for the new facility. The \$300,000 bond is to be paid off by May 1, 2024. The City of Medora has contributed \$150,000, and they are requesting that Billings County consider contributing the remaining \$150,000 over a 10-15 year period towards paying for the project. The board tabled this until they can discuss it further and check with the State's Attorney.

Mark Shields with Natural Resource Conservation Service (NRCS) presented the board with some cost estimates for the Goldsberry and Schneider riverbank stabilization projects. Billings County's share is 25% of the total cost. The Goldsberry project is estimated at a total cost of \$326,824 and the Schneider project is estimated at a total cost of \$88,855.

The following permits were received and approved:

Construction in County Right-of-Way Permits:

- Ronald C. Bock – Section 21, Township 139, Range 100
- Dakota Minerals – Section 26, Township 138, Range 102

Pipeline Permits:

- Bear Paw Energy, LLC – Sections 32, 34, Township 143, Range 100; Sections 1, 2, 4, Township 142, Range 100; Sections 5, 6, Township 142, Range 99

Steve Dorval with Heartland Engineering met with the board about the Blacktail Road project. There are some soft spots on the road and the contractor will not receive the final payment until those areas are fixed. Arthaud moved to approve Heartland Engineering's monthly bill as presented. Thompson seconded. All voted aye.

The board reviewed the 2010 budget requests, the preliminary budget, and the budget hearing notice for publication.

Craig Kubas with Kadrmas, Lee, & Jackson met with the board for the monthly engineer's report.

The board approved the revenue vouchers for the month of August: Zoning Inspector \$275.00 Permits; Clerk of Court \$202.20 state fees and \$4,573.00 county fees; County Recorder \$4,620.00 August collections.

Revenues for materials and/or services rendered in August: Cary & Margie Hande \$75.00 loader work; William Kessel \$319.50 sand & trucking; Terry Klym \$91.80 sand & trucking; Joseph L. Kessel \$143.00 dental insurance; Stark County \$1,680.00 dust control; Jennifer Tosner \$16.13 map; Von Johnson \$754.20 scoria & trucking; Billings County School District \$700.00 road oil; Art Safratowich \$222.00 scoria & trucking; Art Safratowich \$280.80 scoria & trucking; Wayne Kuntz \$646.80 scoria; Larry Fritz \$25.20 used grader blades; Myron Polensky \$614.10 sand & trucking; Diane Murphy \$251.40 scoria & trucking; Connie Kadrmas \$233.61 sweeper; Stoppleworth & Sons \$210.00 scoria; Hallie Lavelle \$71.50 dental insurance; Public \$32.25 map sales

Revenues for the month of August: Highway Tax Distribution \$3,137.76; Oil & Gas Production Tax \$114,707.15; Highway Distribution \$3,137.76; Interest \$5,072.47; Permits \$8,990.00; Royalties \$51,334.09

The following claims were approved for payment:

Advanced Business Methods	Recorder – Recording Supplies	95783	\$	120.00	
Alternative Sanitation	Haul Waste	95784	\$	141.00	1, 2, 3
American Insurance Center	Property Insurance	95785	\$	978.07	
Armbrust Revocable Trust, Emilia	Gravel Royalties	95786	\$	27,870.00	2
Billings County Rural Fire District	Taxes	95787	\$	270.07	
Billings County Historical Society	Budget	95788	\$	1,500.00	
Billings County Pioneer	Publishing	95789	\$	418.95	
Billings County School District	Weed – Shop Rent	95790	\$	300.00	Weed
Billings County School District	Taxes	95791	\$	50,050.75	
Belfield Automotive Supply, Inc.	Parts & Supplies	95792	\$	2,757.92	1, 2, 3, W
Best Energy	Propane	95793	\$	629.00	
Blue Cross Blue Shield of N.D.	Dental & Vision Premiums	95794	\$	2,128.70	1, 2, 3, W, G
Borsheim Crane Service	Upper Magpie Bridge Repair	95795	\$	5,489.50	1
Brooks & Associates, C. E.	Land Use Plan	95796	\$	203.66	
Buckman Plumbing & Heating	Shop Expense	95797	\$	399.00	1
Butler Machinery Company, Inc.	Parts & Repairs	95798	\$	4,691.09	1, 3
Cash, Kathy	Auditor – Travel	95799	\$	174.00	
Chemsearch	Parts & Supplies	95800	\$	187.87	2
Chesak Seed House	Seed	95801	\$	542.50	3
Coca Cola Bottling Company	Soda Pop	95802	\$	76.97	
Comfort Inn – Bismarck	Tax Director & S. O. – Travel	95803	\$	295.00	
Dakota Farm Equipment, Inc.	Parts & Supplies	95804	\$	601.82	1, 3
Dakota Filter Supply	Parts & Supplies	95805	\$	91.80	3
Dakota Insurance	Property Insurance	95806	\$	702.00	2, 3
Dakota Rubber Stamp	Risk Management – Supplies	95807	\$	172.42	
Dakota Water Treatment	Water System	95808	\$	25.00	1
Dan’s Interstate Conoco	S. O. – Gas	95809	\$	443.08	
Dickinson Public Library	Library Services	95810	\$	3,613.15	
Farmers Union Oil Company	Oil, Diesel, & Fencing Materials	95811	\$	4,162.31	1, 2
Floor to Ceiling Store	Courthouse – Maintenance Supplies	95812	\$	213.33	
Gladstone Inn & Suites	S. O. – Travel	95813	\$	630.00	
Golden Valley County	Social Service	95814	\$	5,441.82	
Golden Valley County	Social Service – Paving	95815	\$	6,628.00	
Guardian Safety & Supply	Ambulance – Supplies	95816	\$	334.27	
Heartland Engineering	Blacktail Road	95817	\$	35,363.85	2
Hecker, Dwight	Weed Board – Travel	95818	\$	80.75	Weed
Hedahls Parts Plus	Parts & Supplies	95819	\$	3.78	1
Heiman Fire Equipment	Fire Equipment	95820	\$	3,835.95	
Heiser Electric, Don	Electrical Repairs	95821	\$	737.32	3, G
Hlebechuk Construction, Inc.	Blade Roads & Bridge Repair	95822	\$	17,589.00	1
Institute of Local Government	Auditor & Recorder – Class Fees	95823	\$	135.00	
Johnson Fargo Culvert, Inc.	Culverts	95824	\$	9,730.75	2
JP Steel & Supply	Iron Supplies	95825	\$	186.09	1
Jurgens, David	S. O. – Travel	95826	\$	45.00	
Jurgens, Joan	Auditor – Travel	95827	\$	194.00	
Kasian, Mike	Commissioner – Mileage	95828	\$	154.55	2
Kastrow, Jason	S. O. – Travel	95829	\$	45.00	
Kirking-Kahl, Orla R.	Gravel Royalties	95830	\$	9,290.00	2
Kohler Communications	Radio Expense	95831	\$	19.95	1
Lyle Signs, Inc.	Road Signs	95832	\$	926.88	2
Lyman Dust Control	Dust Control	95833	\$	69,604.64	1, 3
Mark’s Tire Service, Inc.	Ambulance – Tires & Repairs	95834	\$	318.01	
Martin Construction	Blacktail Road	95835	\$	363,468.02	2
Matthew Bender & Company, Inc.	S. O. – Law Manuals	95836	\$	185.93	
Medora, City of...	Taxes	95837	\$	1,172.42	
Midstate Telephone Company	Courthouse – Telephone Service	95838	\$	974.53	
Midstate Communications	Supt. of Schools – Telephone	95839	\$	42.17	
Midwest Doors, Inc.	Courthouse – Maintenance Supplies	95840	\$	49.90	
Midwest Testing Laboratory, Inc.	Pit Analysis	95841	\$	100.00	2
Mobile Binders	Recorder – Binders	95842	\$	342.18	
Mr. Sunshine Upholstery	Tarp Repairs	95843	\$	115.90	3
Missouri Valley Petroleum, Inc.	Gas, Oil, & Diesel Fuel	95844	\$	18,108.48	2, 3, G
N.D. Association of Counties	911 Taxes	95845	\$	68.75	
N.D. Cowboy Hall of Fame	Meeting Room Maintenance	95846	\$	200.00	
N.D. Emergency Mgmt. Association	D.E.M. – Conference Fees	95847	\$	180.00	
N.D.P.E.R.S.	Auditor – Conference Fees	95848	\$	20.00	
N.D.P.E.R.S.	Health Insurance Premium	95849	\$	27,905.45	1, 2, 3, W, G
N.D. State Treasurer	Clerk of Court Fees	95850	\$	4,623.11	
NDACO Resources Group	Recorder – Recording Supplies	95851	\$	63.11	
Nelson International	Parts & Supplies	95852	\$	83.66	1
Northwest Tire, Inc.	Tires	95853	\$	1,095.96	2
Obrigewitch, Cliff	2009/10 Gravel Lease	95854	\$	500.00	3
Off Road Software, Inc.	GIS Software	95855	\$	1,400.00	
Parkway Ford Lincoln Mercury	Parts & Supplies	95856	\$	116.10	1
Pitney Bowes, Inc.	Postage Machine Contract	95857	\$	349.08	
Pitney Bowes, Inc.	Postage Machine Supplies	95858	\$	130.88	
Prairie Implement & Equipment, Inc.	Parts & Supplies	95859	\$	438.19	1
Prairie Lumber Company	Construction Materials	95860	\$	464.08	1
Pump Systems, Inc.	Parts & Supplies	95861	\$	145.26	1, 3, W
RDO Equipment Company	Parts & Supplies	95862	\$	1,146.48	1, 2, 3
RDO Trust 80-5800	Towmaster Trailer	95863	\$	14,385.00	2
Redmond, Perry & Alicia	Production Loss/Gravel Pit	95864	\$	2,860.00	1
Reiter Welding, Inc.	Parts & Repairs	95865	\$	105.00	2
Roosevelt-Custer Regional Council	Zoning Updates	95866	\$	1,547.05	
Roughrider Electric Cooperative	Electricity	95867	\$	2,783.00	1, 2, 3, G

Rummel, Patrick	S. O. – Travel	95868	\$	95.00	
Runnings Supply, Inc.	Parts & Supplies	95869	\$	762.18	1, 2, 3, W, G
Southwest Business Machines	Office Supplies	95870	\$	151.03	W, G
Schmidt Repair, Inc.	Parts & Repairs	95871	\$	33.18	3
Smart Computers & Consulting	Auditor – Wireless Printer	95872	\$	999.99	
Snyder Repair & Service.	Tires	95873	\$	1,544.43	2
Stein’s, Inc.	Courthouse – Maintenance Supplies	95874	\$	495.24	
Superpumper, inc.	S. O. – Gas/Propane	95875	\$	45.99	
Southwest Grain Cooperative	Seed	95876	\$	8.18	3
Southwestern District Health Unit	Taxes	95877	\$	157.70	
Southwest Multi-Co. Correction Ctr.	Prisoner Care	95878	\$	180.00	
Southwest Water Authority	Taxes	95879	\$	50.11	
Southwest Water Authority	Water Usage	95880	\$	885.69	1, 2, 3
Temp-Right Service, Inc.	Courthouse – A/C Motor/Repairs	95881	\$	5,444.76	
Thompson, Allan T.	Commissioner – Mileage	95882	\$	122.10	1
Tom’s Service Center	S. O. – Gas	95883	\$	24.80	
Tractor & Equipment Company	Reconditioned U-Blade. etc.	95884	\$	8,594.83	3
Verizon Wireless	Cellular Service	95885	\$	212.38	2, G
Volesky Construction	Cold Storage Building	95886	\$	580.00	1
Wal-Mart	Courthouse & Shop Supplies	95887	\$	455.31	3, G
West Plains, Inc.	Parts & Supplies	95888	\$	505.89	1, 2
Western Fire & Safety, Inc.	Safety Supplies	95889	\$	34.10	3
Westlie Truck Center	Parts & Supplies	95890	\$	530.24	3
Alltel	Cellular Service	95932	\$	350.75	1, 3, G
American Family Life Assurance	Premium	95933	\$	674.82	
Consolidated	Internet Service	95934	\$	240.45	2, 3, W
Discovery Benefits, Inc.	Administrative Fees	95935	\$	85.00	
Discovery Benefits, Inc.	Premium	95936	\$	1,918.15	
Information Technology Dept.	S.O. – T-1 Line	95937	\$	436.60	
Medora, City of...	Courthouse – Utilities	95938	\$	293.68	
N.D.P.E.R.S.	Deferred Comp. Premium	95939	\$	4,174.00	
N.D.P.E.R.S.	Retirement	95940	\$	10,552.20	1, 2, 3, W, G
N.D. Teachers Fund	Retirement	95941	\$	208.70	
Prudential	Deferred Comp. Premium	95942	\$	50.00	
Qwest	Telephone Service	95943	\$	306.77	1, 2, 3, W, G
Reservation Telephone Cooperative	Telephone Service	95944	\$	51.08	1, 2, 3, G
Visa	Office Supplies, etc.	95945	\$	612.45	

Payroll in the following amounts were approved for August: General Fund \$63,007.42; Road and Bridge Fund \$65,627.95; Weed Fund \$31,799.93

With there being no further business, Arthaud moved to adjourn the meeting 12 P.M. Thompson seconded.

Michael E. Kasian, Chairman

Attest: _____

Joan Jurgens, Auditor/Treasurer

**Billings County Board of Commissioners
City of Medora City Council
Special Joint Meeting – September 9, 2009**

A special meeting was called at 1:00 PM to discuss housing options for the Ambulance Director.

Billings County Commissioner Mike Kasian called the meeting to order at 1:00 P.M. with Commissioners Jim Arthaud and Allan Thompson present.

City of Medora Mayor Doug Ellison called the meeting of the city council to order also.

Present for the City of Medora was Mayor Doug Ellison, City Council members Todd Corneil, and John Tczap and City Auditor Jenn Ondracek.

Others present were Sheriff Dave Jurgens; Deputy Sheriff/Emergency Manager Pat Rummel; Deputy Sheriff Jason Kastrow; Ambulance Director Keri Klang; State’s Attorney Jay Brovold; Grant Geis; Karen Putnam; City Patrolman Russ Lapp

The City of Medora is currently planning to construct two houses. One for the Ambulance Director and one for the City Police Officer. At the June meeting, Billings County agreed to loan the city \$150,000 towards the construction of the Ambulance Director housing.

Discussion of an appropriate rent to charge for the Ambulance Director housing was discussed. Pat Rummel informed the boards that when the Ambulance Director was hired, she was told that the rent would be \$400 to \$450 per month. The city council had previously discussed rent up to \$650 per month.

Commissioner Arthaud noted that the reason behind building the house was to keep an Ambulance Director in the area.

Dave Jurgens suggested that the rent could be reviewed every few years.

City Council member John Tczap noted that in his opinion the main goal is to keep the Ambulance Director position filled as it is difficult to find someone with the qualifications. Therefore the rent needs to be reasonable enough to entice them to stay.

Russ Lapp, City of Medora Police Officer, pointed out that he and the Ambulance Director are currently some of the lowest paid employees in their field.

Kari Klang, Ambulance Director asked the board to keep in mind that she is required to live in the City of Medora, and with the lack of available housing, if she can't afford to pay the rent that is set, she doesn't have the option to rent something else.

State's Attorney Jay Brovold informed the boards that the decision on the rent is ultimately up to the city council.

City of Medora Mayor Doug Ellison, upon input from State's Attorney and the county commissioners, called for a motion to set the monthly rent at \$450 per month plus utilities, and reviewable every two years. Tczap so moved. Corneil seconded. All voted aye.

City Council member Corneil moved to adjourn the city meeting at 1:30 P.M. Tczap seconded. All voted aye.

Arthaud moved to adjourn the county meeting at 1:30 P.M.. Thompson seconded. All voted aye.

Michael E. Kasian, Billings County Chairman

Doug Ellison, City of Medora Mayor

Attest: _____

Joan Jurgens, County Auditor/Treasurer

Attest: _____

Jennifer Ondracek, City Auditor