

**BILLINGS COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING – SEPTEMBER 3, 2008**

The meeting was called to order at 9:00 A.M. with Commissioners Arthaud and Kasian in attendance. Commissioner Kessel was absent.

Kasian moved to approve the minutes from the August meeting. Arthaud seconded. All voted aye.

Others present during portions of the meeting were: Medora City Mayor Doug Ellison; KLJ Engineers Jerry Krieg and Craig Kubas; Sheriff Dave Jurgens; TRMF President Randy Hatzenbuhler; Billings County Rural Fire Chief Don Heiser; Deputy Sheriff Pat Rummel; Tax Director Lynn Arthaud; Fire District members Tony Kessel, Sonny Egly, Mike Heiser; Theodore Roosevelt Expressway representative Cal Klewin; Clerk of Court Donna Adams; TRMF Operations Manager Bryce Haugen; State's Attorney Jay Brovold; Road employees Roy Krivoruchka, Ted Renner, Cody Armbrust; Randy Kulish, Devon Kessel, Jim Haag, Roger Kessel; Courthouse Custodian Larry Johnson.

Kadmas Lee & Jackson engineer Jerry Krieg and Craig Kubas presented the board with the monthly engineer's report.

Medora City Mayor presented the board with a quiet zone proposal in reference to the trains that come down through the valley and through the city. The city council is asking the county to share in the cost of doing the initial assessment and possible implementation. The board tabled any decision pending legal counsel and a full board in attendance.

Billings County Rural Fire Chief Don Heiser met with the board concerning the remainder of their 2008 budget and the proposed 2009 budget. The current fire/burning ban was discussed and it was decided to keep it in affect for another month and see if there's been any significant moisture.

Tax Director Lynn Arthaud presented the board with the following permits:

- Application for Pipeline Permit
 - Amerada Hess – Sections 11 & 12 139-102
 - Amerada Hess – Sections 12 & 13 139-102
 - Amerada Hess – Sections 13 & 14 139-102
 - Bear Paw – Section 14 & 15 141-101
 - Bear Paw – Sections 23 & 26 141-101

Lynn informed the board that the counties that are currently with the state radio 911 system will be changing to the Bullberry 911 system. The cost for this will be paid for with 911 funds. Kasian moved to approve this change. Arthaud seconded.

The board reviewed the raffle permit application from the North Dakota Cowboy Hall of Fame. Kasian moved to approve the application. Arthaud seconded.

The board discussed compensation time that is on the books. Compensation time must be used within 6 months of accrual. The board instructed the auditor to send a memo out to the road foremen and weed board concerning this.

Cal Klewin with Theodore Roosevelt Expressway met with the board to give them an update on the project.

TRMF Operations Manager Bryce Haugen met with the board concerning the annual appreciation night they have for the county emergency personnel. TRMF is wondering if the county would sponsor the event. Chairman Arthaud explained that this not something the county can legally participate in.

12 Noon to 1:00 P.M. The board recessed.

Billings County Road employees met with the board concerning the 2009 cost of living increase of \$1.39 per hour. They requested that the board consider increasing that. Chairman Arthaud

explained how the board arrived at the \$1.39 per hour cost of living increase, which was based on the Consumer Price Index. Topics of discussion included budget process, when the raise takes effect, difference in wages between county and industry. No additional increases were granted.

Larry Johnson, Courthouse Custodian, met with the board to discuss his request for a 2009 merit increase. Commissioner Arthaud explained that no merit increases were granted this year.

The board reviewed the 2009 preliminary budget figures. After discussion, Kasian moved to approve the preliminary budget for publication prior to the final budget hearing in October. Arthaud seconded. All voted aye.

The board approved the revenue vouchers for the month of August: County Recorder \$7,838.50 August Collections; Clerk of Court \$288.00 County Fees and \$4,698.00 State Fees; Sheriff \$160.00 Civil Fees.

Revenues for materials and/or services rendered in August: Misc. map sales \$64.51; Hallie Lavelle \$131.00 Dental Insurance Premium; Steven Volesky USDA \$1,140.00 Blading.

Revenues for the month of August: Highway Distribution \$7,254.27; Interest \$163,299.53; Oil & Gas Production Tax \$431,910.63; Royalties \$119,123.07; Licenses & Permits \$3,330.00.

The following claims were approved for payment:

Acme Electric Tool Crib	Shop Tools	\$ 1,186.62	3
Adams, Donna	Clerk of Court – Travel	\$ 48.00	
Airport International Inn – Williston	Sheriff – Travel	\$ 495.00	
Alternative Sanitation	Haul Waste	\$ 141.00	1, 2, 3
Arthaud, Lynn	Tax Director – Travel	\$ 322.50	
Billings County Rural Fire District	Taxes	\$ 65.74	
Billings County Pioneer	Publishing	\$ 589.77	
Billings County School District	Weed Shop Rent	\$ 300.00	Weed
Billings County School District	Taxes	\$ 362.42	
Billings County Sheriff	Risk Mgmt. Expenses	\$ 217.54	
Beall Corporation	Parts & Supplies	\$ 150.82	3
Belfield Automotive Supply, Inc.	Shop Supplies & Parts	\$ 363.75	2, 3
Belfield Plumbing & Heating	Courthouse – Maintenance	\$ 274.15	
Best Energy	Propane	\$ 335.83	2
Blue Cross Blue Shield of N.D.	Dental & Vision Premium	\$ 1,695.20	1, 2, 3, G, W
Boltz Construction	Blade Roads	\$ 10,249.00	3
Bowman Sales & Service	08' Ford Set-Up Package	\$ 1,182.78	1
Bowman Sales & Service	2008 Ford Pick-up	\$ 30,905.00	1
Brooks & Associates, C. E.	Land Use Plan Expense	\$ 307.09	
Butler Machinery Company	Parts & Supplies	\$ 202.20	1
Cass County Treasurer	Document Preservation Fund	\$ 372.00	
Comfort Inn – Bismarck	Tax Director/911 - Travel	\$ 385.00	
CW Structural Engineers	Courthouse – Remodeling	\$ 178.75	
Dakota Ag Seeds, Inc.	Weed – Chemical	\$ 4,352.54	Weed
Dakota Farm Equipment, Inc.	Parts & Supplies	\$ 1,526.71	1, 2, 3
Dakota Fence Company, Inc.	Guardrail & Installation	\$ 9,765.00	3
Dakota Filter Supply	Parts & Supplies	\$ 166.85	1
Dakota Flooring & Acoustics	Courthouse – Flooding	\$ 1,313.00	
Dan's Interstate Conoco, Inc.	S. O. & Ambulance – Gas	\$ 2,294.41	
Decker, Tony	Medora Keytrol Repair	\$ 397.71	
DF Lighting Company	Courthouse – Supplies	\$ 408.12	
Diamond Truck Equipment	Tool Box	\$ 894.00	1
Dickinson Public Library	Library Services	\$ 3,890.64	
Earthworks, Inc.	Erionite Testing	\$ 7,845.57	3
Election Systems & Software	Primary Election Supplies	\$ 2,771.65	
Emil's Repair	S.O. – Parts & Repairs	\$ 777.97	
Farmers Union Oil Company	Gas & Oil	\$ 13,585.56	1, 2, 3
Ferguson Enterprises	Parts & Supplies	\$ 60.69	3
Fisher Industries, Inc.	Washed Sand & Gravel	\$ 378.58	2

Floor to Ceiling Store	Courtyard – Tile	\$ 27,419.92	
General Steel & Supply Company	Parts & Supplies	\$ 52.14	2
George’s Tire Shop	Tires & Repair	\$ 543.00	1, 3
Golden Valley County	Social Service	\$ 5,825.45	
Great Plains Directory Service	Recorder – Plat Books	\$ 180.40	
Hardy, Maus, & Nordsvan, P.C.	Hospital Committal	\$ 153.00	
Heiser Electric, Don	Sentinel Butte Tower Repair	\$ 1,801.56	
Hlebechuk Construction, Inc.	Blade Roads	\$ 61,378.50	2
Johnston Fargo Culvert, Inc.	Culverts	\$ 10,964.86	3
JP Steel & Supply, Inc.	Iron Supplies	\$ 40.17	1
Kadmas, Lee, & Jackson, Inc.	Engineering Services	\$ 60,925.16	1
Kasian, Mike	Mileage	\$ 153.00	2
Kastrow, Jason	S.O. – Travel	\$ 67.50	
Kessel, Joseph L.	Mileage	\$ 228.00	1
Kevin’s Auto & Truck Repair	Parts & Repairs	\$ 1,074.52	3, G
Kohler Communications, Inc.	Cellular Booster	\$ 529.50	1
Larrivee Architects, Inc.	Courthouse – Remodeling	\$ 32.50	
Mid-American Research Chemicals	Maintenance Supplies	\$ 406.65	
Mathison Company	Courthouse – Supplies	\$ 46.53	
Matthew Bender & Company, Inc.	Century Code Updates	\$ 341.00	
Medora Convenience Store	S. O. – Gas	\$ 109.97	
Medora, City of....	Taxes	\$ 698.21	
Menards	Maintenance Supplies	\$ 146.71	
Midstate Telephone Company	Courthouse – Telephone	\$ 1,101.61	
Midstate Communications	Supt. of Schools – Telephone	\$ 44.55	
Midwest Doors, Inc.	Overhead Repairs	\$ 147.00	1, Weed
Miller Insulation Company, Inc.	Courthouse – Remodeling	\$ 821.57	
Mobile Binders	Recorder – Book Repairs	\$ 2,980.00	
Missouri Valley Petroleum, Inc.	Gas, Oil, & Diesel	\$ 30,005.82	2, 3
N.D. Association of Counties	911 Taxes	\$ 172.55	
N.D. Association of Counties	D & A Testing	\$ 50.00	3
N.D. Oil & Gas Producing Counties	Annual Mtg. Registration	\$ 225.00	
N.D. Oil & Gas Producing Counties	2008/2009 Membership Dues	\$ 3,000.00	
N.D. Cowboy Hall of Fame	Meeting Room Maintenance	\$ 200.00	
N.D. Emergency Mgmt. Assoc.	Registration Fees	\$ 50.00	
N.D.P.E.R.S.	Health Premium	\$ 22,294.49	1, 2, 3, G, W
N.D. Office of the State Auditor	2007 Fiscal Year Audit	\$ 165.00	
N.D. State Treasurer	Clerk of Court Fee’s	\$ 4,720.67	
N.D. Weed Control Association	Weed – Supplies	\$ 120.00	Weed
N.D.A.C.O. Resources Group	Recorder – Supplies	\$ 62.62	
Nelson International	Parts & Supplies	\$ 607.59	2
Newby’s Ace Hardware	Maintenance Supplies	\$ 159.62	
Newman Signs	Sign Hardware	\$ 101.43	1
Northwest Tire, Inc.	Tires	\$ 1,645.74	1, 2
Odermann, Leona	Information Center – Travel	\$ 141.50	
Off Road Software, Inc.	Off Road GIS Services	\$ 1,400.00	
OK Tire Stores	Tires	\$ 2,175.83	3
Pitney Bowes Credit Corporation	Postage Machine Contract	\$ 360.00	
Prairie Implement & Equipment	Parts & Supplies	\$ 7.77	1
Pump Systems, Inc.	Parts & Supplies	\$ 135.58	3, Weed
R & R Auto, Farm, & Electric, Inc.	Parts & Supplies	\$ 105.34	2
RDO Equipment Company	Parts & Repairs	\$ 911.00	2
Respond Systems	Replenish First Aid Kits	\$ 56.82	
Roughrider Electric Cooperative	Electricity	\$ 2,466.00	1, 2, 3, G
Rummel Auto Wrecking	Ambulance Supplies	\$ 23.75	
Rummel, Pat	S.O. & 911 Meeting – Travel	\$ 232.50	
Runnings Farm & Fleet, Inc.	Parts & Supplies	\$ 347.48	1, 3, G
Sax Motor Company	S.O. – 2008 Chevy Pickup	\$ 10,079.00	
Southwest Business Machines, Inc.	Courthouse – Supplies	\$ 903.36	
Scheels of Bismarck	S.O. – Uniforms	\$ 74.99	
Schmidt Repair, Inc.	Parts & Repairs	\$ 1,257.16	3
South Heart Auto Service	Parts & Repairs	\$ 559.05	2

Share Corporation	Maintenance Supplies	\$	384.70	
Sherwin – Williams	Courtyard – Paint	\$	407.29	
Smart Computers & Consulting	Auditor – Software Supplies	\$	670.00	
Snyder Repair & Service	Parts & Repairs	\$	12.00	2
St. Joseph’s Hospital	S.O. – Medical Services	\$	89.00	
Steffan’s Saw & Bike	Shop Supplies	\$	129.63	1
Stoppeworth & Sons, Inc.	Haul Asphalt	\$	108.98	2
Superpumper	S. O. – Gas	\$	146.02	
Southwestern District Health Unit	Taxes	\$	74.08	
Southwest Water Authority	Taxes	\$	22.67	
Southwest Water Authority	Water Usage	\$	1,251.23	3
Tczap, John	Technology – G.P.S. Units	\$	2,263.04	
Tom’s Service Center	S.O. – Oil-X & Service	\$	370.60	
Tractor & Equipment Company	Parts & Repairs	\$	280.73	3
Theodore R. Medora Foundation	Risk Mgmt. – Training	\$	163.88	
United Building Centers	Shop Supplies	\$	91.00	3, G
Underground Vaults, Inc.	Recorder – Storage Fees	\$	22.37	
Verizon Wireless	Cellular Service	\$	126.14	
Vogel Law Firm	Land Use Plan	\$	136.50	
Wal-Mart	Supplies	\$	625.79	2, G
Westlie Crossroads Truck Center	Parts & Supplies	\$	1,292.62	3
Wolf, Dennis E., M.D.	Autopsies	\$	100.00	
Wosepka, James J., C.P.A.	2007 Fiscal Year Audit	\$	1,956.00	
Alltel	Cellular Service	\$	381.28	1, 3, G
American Family Life Assurance	Premium	\$	679.29	
Consolidated	Internet Services	\$	246.45	2, 3, Weed
Conseco Health Insurance Co.	Premium	\$	24.90	
Dell Commercial Credit	Computer Equipment	\$	4,274.00	
Discovery Benefits, Inc.	Administrative Fee’s	\$	105.00	
Discovery Benefits, Inc.	Premium	\$	2,398.34	
First State Bank of Golva	Payroll Taxes	\$	29,625.49	
Hardy, Maus & Nordsvan, P.C.	Hospital Committal	\$	12.00	
Information Technology Dept.	S. O. – T-1 Line	\$	415.40	
Medora, City of...	Courthouse – Utilities	\$	331.80	
N.D. Dept. of Transportation	Vehicle Registration Fees	\$	6.50	
N.D.P.E.R.S.	Deferred Comp. Premium	\$	3,839.00	
N.D.P.E.R.S.	Retirement	\$	9,550.22	1, 2, 3, G, W
N.D. Teachers Fund for Retirement	Retirement	\$	191.83	
Prudential Annuity Service	Premium	\$	50.00	
Qwest	Telephone Service	\$	301.86	1, 2, 3, G, W
Reservation Telephone	Telephone Service	\$	47.97	1, 2, 3, G
Verizon	Cellular Service	\$	43.86	2
Visa	Courthouse Supplies	\$	170.41	

Payroll in the following amounts were approved for August: General Fund \$57,366.32; Road and Bridge Fund \$75,660.96; Weed Fund \$24,365.52

With there being no further business, the meeting adjourned at 2:30 P.M.

James Arthaud, Chairman

Attest: _____

Joan Jurgens, Auditor/Treasurer