

**BILLINGS COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING MARCH 2, 2021.**

The meeting was called to order by Chairman Michael Kasian at 9:00 A.M. with Commissioners Dean Rodne and Lester Iverson in attendance.

Others were present during portions of the meeting: Sheriff Pat Rummel, Major Dean Wyckoff, Road Superintendent Jeff Iverson, States Attorney Pat Weir (by phone), Tax & Zoning Director Stacey Swanson, Ambulance Directors Kyle Michels & Mitch Gilseth, Daphne Senn KLJ, Fire Chief Kyle Shockley, Maintenance Supervisor Travis Bertelsen, Clerk of Courth/Recorder Julianna Hammerstrom, GT Architecture Engineer Jared Twogood, Mechanical Engineer Ken Schwartz, Curt Glasoe Maah Daah Hey Trail Association, Cal Klewin TR Expressway, Deputy Auditor Jonna Bertelsen.

Rodne moved to approve the minutes from the February 2, 2021 regular meeting. Iverson Seconded. All voted aye.

Auditor Lamb presented a letter of thanks from the Southwestern District Health Unit for the donation of the used ambulance. They will be using it for Covid-19 vaccination clinics to haul supplies and medical equipment.

Domestic Violence also sent the board of commission a letter of thanks for their annual donation.

An access agreement was reviewed on the Darrin Maus scoria pit. Rodne moved to approve the agreement. Iverson seconded. All voted aye.

Maintenance Supervisor Travis Bertelsen requested renting a roll-off dumpster from Blue Sky to clean up the property on the south side next to the county buildings. A cost share proposal will be presented by Fire Chief Kyle Shockley to the City of Medora. The board gave permission to rent one and then see if the city will cost share long term.

Cal Klewin, representing the Theodore Roosevelt Expressway was present via conference call to give updates on the projects they are working on. He sent out a letter of support that included the governor's office. The commission agreed to pledge our yearly membership of \$8,000.00 and to review annually. Iverson moved to approve the pledge. Rodne seconded. All voted aye.

The board reviewed a resolution relating to the second amendment. A resolution was approved in July of 2020. State's Attorney Weir will review the resolution.

Tax & Zoning Director Stacey Swanson stated that there were no ARW's or zoning applications this month. An amendment brought to the February zoning meeting for domestic fowl was adopted and will be brought to the April Commission meeting due to publication requirements. She also stated that the Deputy Tax Director position posting is open until March 18.

Daphne Senn, KLJ and Road Superintendent Jeff Iverson gave their monthly reports. The Little Missouri River Crossing bridge design is still being finalized. Iverson reported that they are doing a lot of gravel and scoria hauling across the county. They are also working on many equipment maintenance projects. HDR bridge inspections and scour reports are ongoing, sediment needs cleaned out, drainages need to be reviewed. Some culverts are failing and may need to be replaced. Cattle guard wings have been blasted and painted. He discussed the GRIT 2020 data program. It is a web based tool that we could place on the county website for the public to see. The county will use dirt from Sherry Solberg, and in turn place scoria on her drive. The Northern Plains 121st project is almost complete with easement. A request for 2021 contractor rate sheets was placed in the Billings County Pioneer.

Ambulance Directors Mitch Gilseth & Kyle Michels were present to discuss the ambulance report. They reported they are providing CPR and First Aid training. They are working with the sheriff's office and the Medora Police Department to get all of them up to date. There are currently 10 that are currently taking the EMT classes. Kyle Michels has been elected to the North Dakota EMS Association Board of Directors as the Southwest Region Director. This is a two-year term. The board of commission congratulated him. They went through the Belfield Revenue/Expenses report from 2019 to present.

Portfolio holders were discussed and decided for each department:

Emergency Medical Service	Lester Iverson
Auditor/Treasurer	Mike Kasian
Maintenance	Dean Rodne
Courthouse Museum	Dean Rodne
Emergency Management	Lester Iverson
Tax/Zoning	Dean Rodne

911	Lester Iverson
Sheriff	Lester Iverson
Recorder/Clerk	Mike Kasian
Road & Bridge	Each District

Kasian made the motion to approve the portfolio holders. Rodne seconded. All voted aye.

Sheriff Rummel presented his monthly report. He stated that due to COVID, calls are down but they are much more severe. There have been two deaths in the county since December, Jim Ladbury, Ladbury Funeral home has been providing services for \$300/case.

The board recessed for lunch at 12:05pm.

Engineers Jared Twogood and Ken Schwartz were present to discuss the heating and cooling mechanical replacement and window replacement in the building. The estimates for the mechanical project increased roughly 4% due to the cost of supplies and building materials. The estimate for the mechanical upgrades is around \$564,000. For the project to begin this year, an advertisement for bids will need to be published as soon as possible. For the window replacement project, the cost increased roughly 8%. The projects have been budgeted for under courthouse repairs. Bids for the mechanical project will be placed with opening at the April 6, 2021 commission meeting.

Curt Glasoe was present from the Maah Daah Hey Trail Association. He discussed the projects they are working on this year and asked for approval to work in right of way areas. He will need to fill out an ARW application will need approval from the road superintendent and weed control officer. Kasian made the motion to approve the work in the right of way area contingent on approval from Road Superintendent and Weed Supervisor. Iverson Seconded. All voted aye.

The following claims were approved for payment:

Blue Cross Blue Shield of ND	19297	\$	3,921.20
ND Public Employee Retire System	19298	\$	890.61
3D Specialties	19299	\$	3,104.01
701 Meats	19300	\$	103.75
All Around Tire & Oil	19301	\$	3,171.84
Andreas Rose Marie	19302	\$	40,824.00
Aramark	19303	\$	241.10
Belfield Automotive Supply Inc	19304	\$	3,264.83
Belfield Sportsmen Club	19305	\$	360.00
Billings County Rural Fire District	19306	\$	28,679.80
Billings County School District	19307	\$	300,898.25
Black Hills Ammunition	19308	\$	539.00
Boespflug Trailers & Feed	19309	\$	169.30
Boss Office Products	19310	\$	327.30
Bound Tree Medical LLC	19311	\$	454.46
Brooks & Associates, CE	19312	\$	286.00
Brooks & Associates, CE	19313	\$	6,872.89
Burly's Roughrider Bar & Steakhouse	19314	\$	489.65
Butler Machinery Co	19315	\$	33,478.68
Certified Power Inc	19316	\$	255.65
Code 4 Services Inc	19317	\$	4,703.98
Creative Energy	19318	\$	150.07
D&K Services LLC	19319	\$	75.00
Dakota Insurance	19320	\$	328.00
Dakota Sports	19321	\$	258.00
Dickinson Area Chamber of Commerce	19322	\$	1,000.00
DMC Wear Parts LLC	19323	\$	946.97
Four Corners Café	19324	\$	586.50
Four Seasons Trophies	19325	\$	38.00
Gall's Inc	19326	\$	235.05
Gallagher Benefit Services Inc	19327	\$	3,880.00
George's Tire LTD	19328	\$	3,353.00
Hintz Kadon	19329	\$	15,000.00
J and J Operating LLC	19330	\$	16,773.97
Jamestown Communications INC	19331	\$	90.00
Kastrow Jason S	19332	\$	250.00
Kastrow Lisa	19333	\$	250.00
Kevin's Auto & Truck Repair	19334	\$	320.98
KLJ Engineering LLC	19335	\$	31,147.09
Knutson Oscar	19336	\$	1,292.00
Kohler Communications INC	19337	\$	200.00
Kubik Bogner Ridl & Selinger PLLP	19338	\$	6,000.00
Kutzler Marilyn	19339	\$	73.03
Larry's Alignment	19340	\$	100.00
Lindbo Ashley	19341	\$	300.00
Mac's Inc	19342	\$	13.99
Malley's Safety Supply LLC	19343	\$	1,695.92
Maus Darrin	19344	\$	34,728.00
Medora, City of	19345	\$	9,427.54
Menards Dickinson	19346	\$	649.93
Metro-Billings Services	19347	\$	154.00
MGM Rural Sanitation LLC	19348	\$	268.50

Mid-American Research Chemical	19349	\$	450.58
Midstate Communications	19350	\$	1,369.74
Motorola Solutions	19351	\$	7,177.91
National Sheriff's Association	19352	\$	68.00
ND Association of Counties	19353	\$	200.00
ND Association of Counties	19354	\$	127.11
ND Association of Counties	19355	\$	14.66
ND Association of Counties	19356	\$	837.90
ND Association of Counties	19357	\$	189.00
ND Clerk's Association	19358	\$	100.00
ND County Auditors Association	19359	\$	100.00
ND Cowboy Hall of Fame	19360	\$	200.00
ND Dept of Transportation	19361	\$	11.50
ND Dept of Transportation	19362	\$	11.50
ND Dept of Transportation	VOID	\$	10.00
ND Energy Services	19364	\$	3,562.67
ND Sheriff's & Deputies Assoc.	19365	\$	400.00
ND State Radio Communications	19366	\$	3,277.66
ND State Treasurer	19367	\$	5,888.57
Nelson International	19368	\$	853.04
Newby's Ace Hardware	19369	\$	168.69
Noll Construction LLC	19370	\$	37,622.00
North Dakota One Call	19371	\$	6.00
Northwest Tire Inc	19372	\$	5,894.26
Pahlke Steel	VOID	\$	2,476.80
Praxair Distribution Inc	19374	\$	70.50
Pump Systems Inc	19375	\$	1,012.16
Quadient Leasing USA Inc	19376	\$	375.00
Quality Quick Print	19377	\$	174.00
RDO Equipment Co	19378	\$	13,934.26
Rockmount Research & Alloys	19379	\$	1,265.33
Runnings Supply Inc	19380	\$	59.94
Sanford Health Occupational Medicine	19381	\$	78.00
Sanford Inpt Pharmacy	19382	\$	336.50
Sax Motor Co	19383	\$	103.84
Share Corporation	19384	\$	109.18
Southwest Business Machines	19385	\$	303.31
Southwest Multi-County Correction	19386	\$	6,479.98
Southwest Water Authority	19387	\$	6,227.68
Southwest Water Authority	19388	\$	949.23
Southwestern Dist Health Unit	19389	\$	24,519.63
St Alexius Medical Center	19390	\$	472.88
Stark County Auditor	19391	\$	289.70
Stein's Inc	19392	\$	259.70
Temp Right Service Inc	19393	\$	3,908.85
Trafficalm Systems	19394	\$	402.95
US Postal Service	19395	\$	64.00
Verizon Wireless	19396	\$	2,232.36
Vogel Law Firm	19397	\$	2,674.00
Wal-Mart Community	19398	\$	379.55
Warne Chemical & Equipment	19399	\$	677.30
West Dakota Oil Inc	19400	\$	2,522.79
Western Choice Cooperative	19401	\$	22,295.01
Westlie Crossroads Truck Ctr	19402	\$	9,679.99
Wyckoff Gabe	19403	\$	300.00
Charbonneau Car Center	19404	\$	24,463.00
ND Public Employee Retire System	19405	\$	74,256.08
ND Public Employee Retire System	19406	\$	11,114.00
ND Public Employee Retire System	19407	\$	42,933.89
ND Public Employee Retire System	19408	\$	650.00
Discovery Benefits Inc	19409	\$	2,579.61
NDFOP State Lodge Treasurer	19410	\$	25.00
Prudential Service Center	19411	\$	14.29
State Dispersement Unit	19412	\$	717.00
CenturyLink	19413	\$	939.30
Discovery Benefits Inc	19414	\$	66.50
Information Technology Dept	19415	\$	970.75
Medora, City of	19416	\$	433.88
Reservation Telephone	19417	\$	40.00
Roughrider Electric Coop	19418	\$	4,258.29
Verizon Wireless	19419	\$	43.20
Visa	19420	\$	5,462.18
Visa	19421	\$	1,110.79
ND Public Health Ins Trust	19422	\$	72,220.42

The board approved the revenue vouchers for the month of February: Recorder \$1,548.00; Zoning \$200.00; Court \$80.00; Sheriff \$108.00, EMS \$2,511.39.

Revenues for materials and/or services rendered in February: Rodney Kadrmas \$102.25 snow removal; Kasey Malkowski \$252.30 gravel & hauling. WEED SPRAYING: Rodney Kadrmas \$199.89, Trell Shypkoski \$137.81.

Revenues for the month of February: Sheriff \$27,213.69 permits, Highway Distribution \$13,730.42 ; Oil & Gas Production Tax \$309,140.02; Royalties \$19,380.68; Unorganized Oil & Gas Production Tax \$20,609.34; Interest \$22,633.65; Senior Mill \$1,750.00, Cares Act \$50,232.76.

Payroll in the following amounts was approved for February: General Fund \$177,914.06; Road and Bridge Fund \$128,520.42; Weed Fund \$9,901.43.

With there being no further business, the meeting ended at 2:45 pm.

Michael Kasian, Chairman

Attest: _____

Marcia Lamb, Auditor/Treasurer