

**BILLINGS COUNTY BOARD OF COUNTY COMMISSIONERS
REGULAR MEETING – MARCH 3, 2020**

The meeting was called to order at 9:10 A.M. with Commissioners Kessel and Kasian in attendance, Arthaud absent.

Others present during portions of the meeting were: Major Dean Wyckoff, Fire Chief Kyle Shockley, Tax & Zoning Director Stacey Swanson, Ambulance Directors Mitch Gilseth & Kyle Michels, Andrew Krebs KLJ, Deputy Auditor Jonna Bertelsen.

Kessel moved to approve the minutes from the February 11th, 2020 regular meeting. Kasian seconded. All voted aye.

Deputy Auditor Jonna Bertelsen presented the commission with a letter from the Medora Ranger District and Dakota Prairie Grasslands stating the plan that Slope County has in place for a gravel pit. The letter is to inform the commission that if they have any comments, they can contact the District Ranger, Medora Ranger District in Dickinson.

Jonna presented the commission with a letter that Auditor Marcia Lamb sent from the NACo conference in Washington, D.C. regarding the federal NEPA regulation updates. She is seeking permission to send comments that reflect the national board comments. The commission gave permission for Marcia to write up the letter and present it at the April meeting for approval.

Jonna presented the commission with a flyer for the Behavioral Health Summit in April where Dunn County is asking for pledges to donate to the conference. It will take place in Watford City April 28-30th. This was tabled for the April meeting to see how many would be interested in going, and that will determine what we will donate.

Major Dean Wyckoff gave the monthly report for Sheriff's office.

Mitch Gilseth and Kyle Michels, EMS Directors gave their monthly report. Also, included that they put in their application for the Cardiac Ready Community and will hopefully be certified before the start of the summer. They also completed their Instructor Courses for EMT Training. They are still waiting on the new truck since the dealerships do not have the new 2020 Ford Chassy's.

Tax & Zoning Director Stacey Swanson presented 1 ARW Application from Continental Resources that were approved with conditions by the Road Superintendent.

- Continental – Section 23, 26 & 27 -141 -99 along 28th St SW

Swanson discussed the new tax rule for active farmers from the state legislature. The Farm Home Exemption plan states that 66% of a farmer's gross income has to come from farming. 7 applications have been started and 30ish are pending. March 31st is the deadline.

Andrew Krebs was present for KLJ's monthly engineering report.

Fire Chief Kyle Shockley informed the board that he discussed with Auditor Lamb that he would like to hire a radio tech to come out to Billings County and be a part-time irregular hourly employee. She will work on all the radios for all Billings County departments. The county would pay her mileage and \$33/hr when she comes out. There would be a significant cost and time savings versus paying other vendors and traveling to them.

Shockley also stated that he spoke with Roger Volesky on the potential plans for the fire halls. He is hoping to have the plans to within two weeks and they will be presented at the next commission meeting.

Road Superintendent Jeff Iverson sent in his monthly report. He stated crews continue to haul and place scoria across the county. Scoria has been depleted from the State Kuntz pit. Reclamation will take place this spring. Trucks and motor graders have been ordered. Expected delivery is end of April. He signed the task order with Brosz engineering to move forward with mill and overlay on 20th St. He has gone through old plans and drawings for the on system bridges that the DOT is asking for. This will save the county some money as they are needing all the info we can get. KLJ and Northern Plains also provided data for the DOT on some of the bridge plans/drawings that they had. We will be monitoring the roads used during the fracing of three Continental wells on 26th St and 28th St. Frost restrictions were put in place on Friday 2/28 and are on the load pass system. He met with Auditor Lamb and went over advertising for contractor hourly rate sheets to be posted. They also visited about extending the deadline from April 1st to May 1st for vacation over 240 hours to be used again this year, upon the Commission's approval. Marathon oil will be working with Sheriff Rummel and Iverson about a haul road agreement to their yard along 135th Ave south of the Fryburg rail terminal. Frank Odell, Glenn Redmond, Jon

Redmond and Cody Armbrust were awarded 2020 Road Scholar Level 1 at the local roads conference. This is for their achievements in safety and trainings.

The following claims were approved for payment:

| PAYEE | CHECK # | AMOUNT |
|-------------------------------------|---------|---------------|
| AmeriPride Linen Service | 017845 | \$ 414.76 |
| BEK Commuications | 017846 | \$ 1,105.00 |
| Belfield Automotive Supply, Inc. | 017847 | \$ 1,534.20 |
| Bill Barth Ford | 017848 | \$ 44.41 |
| Billings County Historical Society | 017849 | \$ 3,051.12 |
| Billings County Pioneer | 017850 | \$ 489.01 |
| Billings County Rural Fire District | 017851 | \$ 52,229.57 |
| Billings County School District | 017852 | \$ 668,121.11 |
| Boss Office Products | 017853 | \$ 349.86 |
| Bound Tree Medical, LLC | 017854 | \$ 1,823.29 |
| Brooks & Associates, C. E. | 017855 | \$ 10,075.58 |
| Brosz Engineering, Inc. | 017856 | \$ 1,915.00 |
| Butler Machinery Co. | 017857 | \$ 452.70 |
| Creative Energy | 017858 | \$ 79.33 |
| Crowell & Moring, LLP | 017859 | \$ 29,613.86 |
| D & K Services, LLC | 017860 | \$ 381.30 |
| Dakota Business Solutions | 017861 | \$ 265.99 |
| Dakota Insurance | 017862 | \$ 56.00 |
| Dickinson Public Library | 017863 | \$ 3,201.25 |
| Farmers Union Oil Co. – Beach | 017864 | \$ 10,726.84 |
| George’s Tire, Ltd. | 017865 | \$ 7,482.00 |
| Gerbig, Yelena | 017866 | \$ 10.50 |
| Gooseneck Implement | 017867 | \$ 1,075.63 |
| Hild, John | 017868 | \$ 40,000.00 |
| Hlebechuk Construction | 017869 | \$ 720.00 |
| Holiday Inn – Fargo | 017870 | \$ 169.20 |
| J and J Operating, LLC | 017871 | \$ 641.68 |
| Jeff’s Towing & Automotive | 017872 | \$ 503.19 |
| Johnson, Christine | 017873 | \$ 21.00 |
| Jones & Bartlett Learning, LLC | 017874 | \$ 82.38 |
| Just-In Glass | 017875 | \$ 544.70 |
| Kadrmass, Lee, & Jackson, Inc. | 017876 | \$ 24,056.91 |
| Kasian, Michael E. | 017877 | \$ 127.65 |
| Kessel, Joseph L. | 017878 | \$ 105.80 |
| Krebs Machine & Repair | 017879 | \$ 1,025.00 |
| Light and Siren | 017880 | \$ 652.00 |
| Mac’s, Inc. | 017881 | \$ 244.19 |
| Malley’s Safety Supply, LLC | 017882 | \$ 97.77 |
| Medora, City of... | 017883 | \$ 46,129.40 |
| Menards | 017884 | \$ 387.60 |
| Metro-Billing Services | 017885 | \$ 110.00 |
| MGM Rural Sanitation, LLC | 017886 | \$ 309.00 |
| Midstate Telephone Company | 017887 | \$ 1,214.15 |
| Motorola Solutions | 017888 | \$ 28,500.00 |
| Murtha, Janilyn K. | 017889 | \$ 2,416.66 |
| Murtha, Janilyn K. | 017890 | \$ 112.70 |
| Namyniuk, Martha | 017891 | \$ 100.00 |
| N.D. Association of Counties | 017892 | \$ 108.21 |
| N.D. Association of Counties | 017893 | \$ 538.65 |
| N.D. Attorney General’s Office | 017894 | \$ 45.00 |
| N.D. Cowboy Hall of Fame | 017895 | \$ 200.00 |
| N.D. Department of Transportation | 017896 | \$ 11.50 |
| N.D. State Treasurer | 017897 | \$ 12,745.11 |
| NDLTAP – UGPTI | 017898 | \$ 100.00 |
| Nelson International | 017899 | \$ 1,505.26 |
| Newby’s Ace Hardware | 017900 | \$ 166.20 |
| Obrigewitch, Jenna | 017901 | \$ 125.00 |
| Postmaster | 017902 | \$ 330.00 |
| Pump Systems, Inc. | 017903 | \$ 114.91 |
| Rauschenberger Consulting, LLC | 017904 | \$ 4,200.00 |
| RDO Equipment Company | 017905 | \$ 1,427.18 |
| RELX, Inc. | 017906 | \$ 233.40 |
| Rudy’s Lock & Key | 017907 | \$ 21.00 |
| Runnings Supply, Inc. | 017908 | \$ 645.99 |
| Sanford Inpatient Pharmacy | 017909 | \$ 360.00 |
| Sax Motor Company | 017910 | \$ 103.84 |
| Service Printers | 017911 | \$ 210.40 |
| Southwest Business Machines | 017912 | \$ 761.50 |
| Southwest Water Authority | 017913 | \$ 437.22 |
| Southwest Water Authority | 017914 | \$ 12,203.58 |
| Southwestern District Health Unit | 017915 | \$ 47,834.11 |
| Stein’s, Inc. | 017916 | \$ 534.60 |
| Tab Electronics | 017917 | \$ 2,415.98 |
| Tczap, John | 017918 | \$ 70.00 |
| Thompson, Patty | 017919 | \$ 10.50 |
| Verizon Network Fleet, Inc. | 017920 | \$ 75.80 |
| Verizon Wireless | 017921 | \$ 2,272.51 |
| Vogel Law Firm | 017922 | \$ 4,577.50 |
| Wal-Mart | 017923 | \$ 489.95 |
| West Dakota Oil, Inc. | 017924 | \$ 5,407.21 |
| Westlie Crossroad Truck Center | 017925 | \$ 12,757.46 |
| Blue Cross Blue Shield of N.D. | 017926 | \$ 3,962.30 |
| N.D. P.E.R.S. | 017928 | \$ 139,336.88 |
| N.D.P.E.R.S. | 017936 | \$ 41,522.54 |

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|---------------------------------------|--------|----|---------------|
| Century Link | 017937 | \$ | 1,096.97 |
| DirecTV | 017938 | \$ | 118.52 |
| Discovery Benefits, Inc. | 017939 | \$ | 89.25 |
| Information Technology Dept. | 017940 | \$ | 937.17 |
| Medora, City of... | 017941 | \$ | 431.44 |
| N.D. Department of Transportation | 017942 | \$ | 1.00 |
| Reservation Telephone Cooperative | 017943 | \$ | 42.06 |
| Roughrider Electric Cooperative, Inc. | 017944 | \$ | 4,874.58 |
| Verizon Wireless | 017945 | \$ | 30.06 |
| Visa | 017946 | \$ | 3,532.91 |
| Visa | 017947 | \$ | VOID |
| Visa | 017948 | \$ | <u>667.51</u> |

The board approved the revenue vouchers for the month of February: Recorder \$5,512.60; Zoning \$200.00; Court \$85.00; Sheriff \$40.00.

Revenues for materials and/or services rendered in February: Norm & Todd Winter \$1,437.00 scoria & hauling; James Oil Well Service \$98.00 water; Cody Reis \$189.00 scoria; David Rodakowski \$433.50 labor; Perry Tescher \$1,193.50 scoria & hauling/labor; Dwayne Shypkoski \$289.52 water; B & B Hot Oil Service \$105.00 water; Loren Bock \$27.62 water. WEED SPRAYING: NDDOT \$13,272.91, Department of Agriculture \$10,000.00.

Revenues for the month of February: Sheriff \$15,292.92 permits, \$338.00 overload fees; Highway Distribution \$15,009.16; Oil & Gas Production Tax \$390,435.77; Royalties \$27,381.97; Unorganized Oil & Gas Production Tax \$26,029.05; 24/7 \$200.00;

Payroll in the following amounts were approved for February: General Fund \$169,866.78; Road and Bridge Fund \$126,679.84; Weed Fund \$6,020.60.

With there being no further business, the meeting ended at 12:30 P.M.

Michael Kasian, Vice-Chairman

Attest: _____

Jonna Bertelsen, Deputy Auditor/Treasurer

**BILLINGS COUNTY BOARD OF COUNTY COMMISSIONERS
SPECIAL MEETING – MARCH 27, 2020**

The meeting was called to order at 9:00 A.M. with Commissioners Arthaud, Kessel and Kasian in attendance by teleconference.

Two resolutions were reviewed and approved unanimously. These resolutions read as follows:

Billings County Emergency Declaration

WHEREAS, Billings County is working to mitigate the potential of a Health Crisis of the COVID 19 Virus for the Citizens of Billings County.

WHEREAS, the potential for severe Pandemic is significant in all States of the United States including our State of North Dakota.

WHEREAS, necessary mitigation measures, preparedness actions and other responses must begin immediately to protect public health and safety of all Citizens of Billings County.

WHEREAS, the potential financial and personal well-being are beyond normal anticipation and budgeted funds.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Commissioners declares an emergency and orders the activation and utilization of County Emergency Operations Plan, its procedures, attachments and appendices to monitor the situation, develop a detailed damage assessment, alleviate hardship and initiate appropriate relief actions and mitigation measures by departments and agencies of local government to limit the hardships and impact of this emergency upon the citizens of Billings County.

DATED at Medora, North Dakota, this 27th Day of March, 2020

James Arthaud
Billings County Commission Chair

ATTEST:
Marcia Lamb
Billings County Auditor

Billings County Resolution Regarding June 9th 2020 Primary Election Process

The Billings County Commission operating under their authority provided by NDCC § 16.1-04-02 & 16.1-11.1-01 and in consideration of the Governor's declared emergency in response to the COVID-19 pandemic hereby declares by resolution that all previous County polling locations shall be eliminated for the June 9th, 2020 primary election as allowed by the Governor's executive order on March 26, 2020.

The County Commission further declares under their authority provided by NDCC § 16.1-11.1-01 to conduct the June 9th, 2020 primary election by way of mail in ballot. The Commission encourages all qualified citizens to take every opportunity to vote by mail ballot prior to the June 9th, 2020 Election.

So ordered.

Dated at Medora, North Dakota, this 27th Day of March, 2020
James Arthaud
Billings County Commission Chair

ATTEST:
Marcia Lamb
Billings County Auditor