

**BILLINGS COUNTY BOARD OF COUNTY COMMISSIONERS  
REGULAR MEETING – AUGUST 11, 2020**

The meeting was called to order at 9:08 A.M. with Commissioners Arthaud, Kasian and Kessel in attendance.

Others were present during portions of the meeting: Major Dean Wyckoff, Maintenance Supervisor Larry Johnson, Ambulance Director Kyle Michels, Ambulance Director Mitch Gilseth, Road Superintendent Jeff Iverson, Tax Director Stacey Swanson, States Attorney Pat Weir, and Elizabeth Loos.

Kessel moved to approve the minutes from the July 7<sup>th</sup>, 2020 regular meeting. Kasian seconded. All voted aye.

Auditor Lamb noted that the Mary Ann Krehlik Pit lease agreement needed to be added to the agenda.

The Governor approved \$55 million of the Cares Act money that the state received to be dispersed to counties and cities to reimburse for law enforcement salary and benefits from March 2020 to October 2020. Auditor Lamb will submit a request for reimbursement.

Ulteig Engineering is not included on our engineering list, Road Superintendent Jeff Iverson would like to add them. Kessel moved to approve the addition. Kasian seconded. All voted aye.

Courthouse Maintenance, Larry Johnson announced that he will be retiring on December 31, 2020. The commission and many employees and visitors around the town praised Larry for the great job he has done around the courthouse since he started here. The commission decided to hire right away for his position. Larry and Marcia will work together to get a job description and post the position immediately so that Larry can start training as soon as possible.

Sheriff Major Dean Wyckoff reported 115 calls last month. A lot of the concern is the juvenile cases going on around the county. Many entities that get involved seem to have their hands tied regarding placement of the children and they are often sent back to the family without a healthy resolution.

States Attorney Patrick Weir reported on the juvenile cases and how he has had to put more work into social services due to being required to be the Roughrider North Human Service Zone States Attorney. He requested a salary increase due to this. Discussion was had regarding getting the zone indirect costs up to \$40,000.00 to help cover this expense since it is mainly coming from the state. Half will go to the states attorney and the other half will go to the other expenses the county is incurring administratively.

The board reviewed the Southwest District Health Budget. There were no changes requested for 2021. Kessel moved to approve the budget. Kasian seconded. All voted aye.

Ambulance Directors Mitch Gilseth and Kyle Michels reported that they had 39 calls last month. The numbers have increased due to the summer tourist season. The two new ambulances are being built and should be here sometime in October. They asked the commissioners for permission to sponsor the Brave the Shave event in town for free. The board approved. Discussion ensued regarding the Belfield Ambulance Service which is running with only 5 volunteers who work 24/7. The Belfield Ambulance serves 900 square miles of Billings County and the ambulance directors would like to work with Stark County and the City of Belfield to create a joint powers agreement for Billings County Ambulance to run the Belfield service. Belfield Ambulance has enough in their reserves to update their ambulance. They would also hire 4 full-time EMT's to work between Medora and Belfield. They will work on creating a proposal and presentation for the next city council and commission meeting.

Tax & Zoning Director Stacey Swanson presented 1 ARW Application that was approved without conditions by the Road Superintendent.

- Steve Klym – Section 22-140-100 along 134<sup>th</sup> Avenue – improvement to existing approach.

The Zoning board did not have any new applications last month. They have had 13 applications so far this year with 4 of them being new homes. Sully Creek has 11 lots with 4 sold and 1 complete. Policies are being reviewed for the Land Use Plan update. Karen Putnam's term is up on the Zoning board and she stated she would like to be appointed for another 4 year term. Kessel moved to reappoint Karen Putnam to the Zoning Board. Kasian seconded. All voted aye.

The bid opening for the Krehlik gravel pit as advertised at 10:30 am was held with Auditor Lamb opening the bids. Three bids were received: Fisher Sand & Gravel - \$730,875. Knife River – \$412,975, ASI Agri Systems - \$395,000. Since they have never used ASI Agri Systems before, KLJ will be asking for further references. Kessel made the motion to accept Agri Systems bid at \$395,000 contingent upon the findings from KLJ. Kasian seconded. All voted aye.

Road Superintendent Jeff Iverson, Daphne Senn from KLJ, and Andrew Krebs from KLJ gave their monthly reports. They are continuing wetland monitoring. The TR Oilfield road realignment staking is completed. Little Missouri River Crossing – will be bringing down a drilling rig on the 17<sup>th</sup> to do some Geotech work out at the bridge site. They will be here roughly two weeks working on that. Commissioner Arthaud stated that KLJ needs to make sure that the land owners are made aware of the work before it begins. They are getting the utility mapping together, culverts, hydraulics and plats together for the right of ways. Northern Improvement will complete the chip seal on 10<sup>th</sup> street by tonight. Meyer will move to Boltz Pit after completion on Oyhus pit. Installation of rip rap on 30<sup>th</sup> and 122<sup>nd</sup> street. ND LTAP had motor grader training that the crew took part in. Almost done with the TR Road project, just need to seed. Jeremy Wood is working on a Corp 404 permit for the 121<sup>st</sup> Street box culvert. The board asked about the Swenson crossing – find out if his easement is on private or if it needs to be dedicated. Pat Hanvik asked that his frontage road on highway 85 either be graded or add gravel. The Oyhus Pit has about 20,000 yards left. The railroad crossing will be closed for roughly 2 hours on West River Rd next week. The 30<sup>th</sup> street upgrade project is moving ahead with consent forms from all property owners except for one (expecting it soon).

Auditor Lamb discussed the offer of donation of the Fryburg School to the County. She will send out a post card to county residents to get their comments regarding community ideas of what the school could be utilized for and will present those comments at the next commission meeting.

The board reviewed the preliminary budget for the upcoming Estimated Tax notices that will be sent out to all property owners in the county. The dollars levied for the county general fund in 2020 will not increase for 2021. After review, Kessel moved to approve the 2021 preliminary budget. Kasian seconded. All voted aye. There will be a public hearing at the commission meeting on October 6, 2020 to approve the final budget.

The following claims were approved for payment:

PAYEE	CHECK #	AMOUNT
Blue Cross Blue Shield of N.D.	018467	\$ 3,890.00
ND Public Employee Retire System	018468	\$ 72,121.97
3D Specialties	018469	\$ 855.05
701 Meats	018470	\$ 112.71
ABC Fencing	018471	\$ 2,607.19
Advanced Collision Center Inc	018472	\$ 9,141.69
All Around Tire & Oil	018473	\$ 139.35
Ameripride Linen Service	018474	\$ 384.05
Barcodes LLC	018475	\$ 93.60
Beach Veterinary Clinic	018476	\$ 227.00
Belfield Automotive Supply Inc	018477	\$ 2,381.88
Billings County Pioneer	018478	\$ 1,433.01
Billings County Rural Fire District	018479	\$ 4,198.82
Billings County School District	018480	\$ 4,491.03
Billings County School District	018481	\$ 10,000.00
Boss Office Products	018482	\$ 5,450.28
Bound Tree Medical LLC	018483	\$ 14,836.60
Braun Distributing Inc.	018484	\$ 75.20
Brooks & Associates, C. E.	018485	\$ 793.10
Butler Machinery Co.	018486	\$ 986.42
Charbonneau Car Center	018487	\$ 36,250.00
Code 4 Services, Inc.	018488	\$ 15,237.23
Creative Energy	018489	\$ 2,373.50
Crowell & Moring, LLP	018490	\$ 13,570.00
D & D Sprinkler Systems	018491	\$ 506.62
Dakota Sports	018492	\$ 2,821.99
Deans Distributing	018493	\$ 495.75
Dickinson Press	018494	\$ 150.28
Dickinson Ready-Mix Company	018495	\$ 2,272.00
Dryland Enterprises	018496	\$ 17,093.75
Eide Bailly	018497	\$ 27,000.00
Emblem Enterprises Inc	018498	\$ 655.15
ERE Trucking LLC	018499	\$ 17,562.50
George's Tire LTD	018501	\$ 10,744.00
Gooseneck Implement	018502	\$ 589.57
Heiser Electric Don	018503	\$ 725.51
Helena Chemical Company	018504	\$ 2,553.98
Hlebechuk Construction Inc	018505	\$ 26,285.00
J and J Operating LLC	018506	\$ 16,706.02
KLJ Engineering LLC	018507	\$ 156,548.49
Kohler Communications INC	018508	\$ 200.00
Kubik Bogner Ridl & Delinger PLLP	018509	\$ 3,000.00
Kutzler, Marilyn	018510	\$ 86.83
Lindbo, Ashley	018511	\$ 300.00
MAC's Inc	018512	\$ 27.99
Malkowski Trucking	018513	\$ 16,900.00
Malley's Safety Supply Inc	018514	\$ 1,269.10
Medora, City of	018515	\$ 703.04
Menards Dickinson	018516	\$ 459.34
Metro-Billing Services	018517	\$ 66.00
MGM Rural Sanitation LLC	018518	\$ 313.50
Midstate Telephone Company	018519	\$ 1,213.62
Montana Fluid Solutions LLC	018520	\$ 15,960.00
Motorola Solutions	018521	\$ 2,536.31
ND Association of Counties	018522	\$ 109.03
ND Attorney General's Office	018523	\$ 305.00

ND Cowboy Hall of Fame	018524	\$	200.00
ND Dept of Environmental Quality	018525	\$	1,100.00
ND Dept of Transportation	018527	\$	54,827.49
ND State Bar Association	018528	\$	50.00
ND State Radio Communications	018529	\$	10.00
ND State Treasurer	018530	\$	650.64
Nelson International	018531	\$	694.14
North Dakota One Call	018532	\$	15.60
Northwest Tire Inc	018533	\$	226.01
Nutrien AG Solutions	018534	\$	7,733.40
Obrigewitch, Shawn	018535	\$	1,000.00
Pickett, Thomas	018536	\$	2,700.00
Pump Systems INC	018537	\$	625.62
Rauschenberger Consulting LLC	018538	\$	2,050.00
RDO Equipment Co	018539	\$	8,095.56
Red Rock Ford	018540	\$	607.19
RELX Inc. d/b/a LexisNexis	018541	\$	233.40
Romanyshyn Trucking	018542	\$	17,160.00
Runnings Supply INC	018543	\$	828.99
Sanford INPT Pharmacy	018544	\$	504.00
Sax Motor Co	018545	\$	978.18
Schmidt Jeff and Shelley	018546	\$	1,500.00
Service Printers	018547	\$	374.50
Southwest Business Machines	018548	\$	94.82
Southwest Water Authority	018549	\$	5,468.68
Southwest Water Authority	018550	\$	967.74
Southwestern Dist Health Unit	018551	\$	3,792.89
St. Alexius Medical Center	018552	\$	609.38
Stark County Auditor	018553	\$	20,179.92
Stein's INC	018554	\$	530.80
Tessco INC	018555	\$	886.96
Thyssen Krupp Elevator	018556	\$	547.04
Total Safety US Inc	018557	\$	94.50
Uniform Center	018558	\$	54.99
US Postal Service	018559	\$	2,400.00
Verizon Networkfleet Inc	018560	\$	64.76
Verizon Wireless	018561	\$	1,915.40
Wal-Mart Community	018562	\$	333.89
Warne Chemical & Equipment Co	018563	\$	745.00
West Dakota Oil Inc	018564	\$	16,959.32
Western Dakota Energy Association	018565	\$	4,750.00
Westlie Crossroads Truck Ctr	018566	\$	2,323.68
Winter Equipment Co	018567	\$	1,887.40
Frosgren Associates Inc	018568	\$	1,558.87
ND Dept of Transportation	018569	\$	11.50
ND Dept of Transportation	018570	\$	10.00
CenturyLink	018571	\$	898.53
Dakota Insurance	018572	\$	495.00
Directv	018573	\$	118.52
Discovery Benefits Inc	018574	\$	78.75
GT Architecture	018575	\$	47,979.00
Information Technology Dept	018576	\$	950.80
Kasian, Michael E	018577	\$	250.70
Kessel, Joseph L	018578	\$	183.43
Lindbo Welding Service	018579	\$	30.00
Medora, City of	018580	\$	809.02
Reservation Telephone	018581	\$	40.24
Roughrider Electric Coop Inc.	018582	\$	5,179.30
Verizon Wireless	018583	\$	50.10
Visa...	018584	\$	1,518.84
Western Choice Cooperative	018585	\$	3,412.54
ND Public Employee Retire System	018586	\$	13,954.00
ND Public Employee Retire System	018587	\$	42,630.31
ND Public Employee Retire System	018588	\$	650.00
American Family Life Assurance	018589	\$	2,332.55
Discovery Benefits Inc	018590	\$	2,093.34
NDFOP State Lodge Treasurer	018591	\$	25.00
Prudential Service Center	018592	\$	14.29
State Dispersement Unit	<u>018593</u>	<u>\$</u>	<u>717.00</u>

The board approved the revenue vouchers for the month of July: Recorder \$5,505.60; Zoning \$2,303.51; Court \$70.00; Sheriff \$0, EMS \$2,078.32.

Revenues for materials and/or services rendered in July: Bill Reis \$223.95 gravel & hauling, Cody Reis \$262.50 used culvert, Michael Romanyshyn \$1,674.00 scoria & hauling, Marcia Lamb \$92.00 sand & hauling, Golden Valley County \$1,025.00 Calcium Chloride, Devon Kessel \$242.85 gravel & hauling, Jerry Anheluk \$1,666.38 scoria & hauling, Billy Kessel \$210.00 used culvert, Southwest District Health District \$351.00 lunch at COVID testing site, Rick Berg \$100.00 rocks. WEED SPRAYING: Delry Sabroski \$88.23, Dan Obrigewitch \$70.81, Dee Ann Baertsch \$768.15, Tony Kessel \$68.69, Mike Kasian \$186.73, Ted Renner \$45.83, Bernard Kordonowy \$14.49, Edwin Cerkoney \$27.30, Jon Klym \$8.19, Don Schmeling \$50.87, Rose Krebs \$64.02, Dale & Lori Jilek \$41.75, Terry Tachenko \$29.87, Ernie & Nell Buckman \$22.27, Loren Bock \$62.62, Andrew Klym \$50.86, Tim Hendricks \$23.16.

Revenues for the month of July: Sheriff \$22,896.45 permits, Highway Distribution \$12,934.35; Oil & Gas Production Tax \$13,195.37; Royalties \$2,860.77; Unorganized Oil & Gas Production Tax \$879.69; Interest

\$25,261.70; 24/7 \$204.00, Adj Gen LEPC \$9,762.50, Maps \$16.13, Cash Bar Permits \$25.00, Federal PILT \$131,947.00, Township Distribution \$16,866.26, State Aid Distribution \$64,546.43.

Payroll in the following amounts was approved for July: General Fund \$191,340.15; Road and Bridge Fund \$128,085.08; Weed Fund \$50,917.79.

With there being no further business, the meeting ended at 12:05 P.M.

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James Arthaud, Chairman

Attest: \_\_\_\_\_

Marcia Lamb, Auditor/Treasurer